



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	M.E.S. ARTS AND COMMERCE COLLEGE, MEHKAR
Name of the head of the Institution	Dr.Ganesh Parihar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07268224803
Mobile no.	9422313233
Registered Email	messr_mehkar@rediffmail.com
Alternate Email	gnparihar@gmail.com
Address	M.E.S.Arts and Commerce College,Mehkar Ram Nagar,Mehkar Dist:-Buldhana Maharashtra-443301
City/Town	Mehkar
State/UT	Maharashtra
Pincode	443301

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr.Wasudeo Golait																
Phone no/Alternate Phone no.			07268224803																
Mobile no.			8007291004																
Registered Email			drwdgolait@gmail.com																
Alternate Email			omgolait@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://www.mesacollege.org/pages/naac_aqar.php																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.mesacollege.org/pdf/ACADEMIC_CALENDAR.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>C++</td> <td>65.50</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C++	65.50	2004	16-Feb-2004	15-Feb-2009
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C++	65.50	2004	16-Feb-2004	15-Feb-2009														
6. Date of Establishment of IQAC			10-Jul-2013																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Reforms in A & A Revised Process of NAAC (College level Workshop for Seven Quality Circle and Non teaching staff of the college.	10-Jan-2019 1	17
Filing of revised AQARs and Documentation Process (College Level Workshop for the teaching and Non teaching of the college)	05-Mar-2019 1	15
NAAC Sponsored One Day Workshop on Revised NAAC Framework and E-Documentation organised by Shri D.M. Burungle Sciene And Arts College,Shegaon (Active participation of IQAC Coordinator of the college in Talk on Revised Naac Methodology.)	25-Jul-2019 1	55
Guest Lecture by I.Q.A.C. coordinator in college level workshop on New methodology of A & A process of NAAC at Shri V.N.Arts and A.N.Commerce college,Manglurpir	22-Mar-2019 1	22
College level one Day Workshop on English Communication Skills Soft skills Development organised by department of Commerce and IQAC of the college.	25-Mar-2019 1	56
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1.Submitted Last Five Years AQARs to NAAC and Uploaded on College Website 2.Made College Website dynamic 3.Organized Meetings with teaching staff,Non teaching staff,Library staff and College Management. 4.Started collecting documentation process of various activities of the college. 5. Started to organize the meetings with Alumni and Parents.During the academic session. 6.The vision and mission statements of the college were revised. 7. Various mechanisms and procedures were adopted and introduced to the staff for further improve the quality in curricular and extracurricular activities. 8.Departments to keep duly signed minutes of all department meetings. 9. Organized Gender Sensitization One Day Workshop on Women Empowerment. 10. Started to take feedback its analysis system for various stakeholders for improving the quality in the system by all aspects.	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
To organise the meetings with Teaching and nonteachin staff of the college	Two meetings were organised with teaching and non teaching staff and one meeting with Governing Body of the Mehkar Education Society,Mehkar
To encourage the students to activly participate in various curricular and Extra Curricular activities, sports cultural progarams for their development by all aspects.	Students of the college activly and enthusiasically participated in cirrocium,Extra curricular various activities/programs of the college.
To encurage the faculties to participate in National,International Conferences,seminars, symposiums,workshops etc and publish research papers in UGC Peer Reviewed journals.	Most of the faculty members published research papers in National and International Journals and Proceedings of the State,National International level seminars and conferences.

To revise the Vision Mission of the college	The Vision and Mission Statements of the college have been revised.
To Submit Last Five Years' AQAR in old format before Thirty first December	I.Q.A.C. prepared the AQARs for last five years and submitted to NAAC in stipulated duration, and uploaded all AQARs on College Website.
Make College Website dynamic and up-to-date.	I.Q.A.C. formed a Committee for making Website dynamic and up to date, Now the website of the college is updated.
To organize a meet with Alumni	Alumni Cell organised a meet with Alumni of the college.
To organize Parent Teacher meet	Parent Teacher Cell organised Parent Teacher Meet.
Reform documentation process in the college	Documentation process reformed by providing guidelines by the IQAC , NAAC required documentation process adopted.
To organize Gender Sensitization Workshop	Gender Sensitization Cell organised one day workshop successfully.
View File	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC placed the AQAR for getting approval in the meeting of Governing Body of Mehkar Education Society, Mehkar, after discussion unanimously The AQAR was passed.	10-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	15-Dec-2018
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS
1.1 – Curriculum Planning and Implementation
1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

IQAC prepares academic plan of the year. Central time table committee designs Time Table for all Under Graduation and Post Graduation programs as per university norms. It is displayed on notice board and college website. Teachers are informed about their workload and courses for next academic year. This helps them to prepare teaching plan. The lecture plans are recorded in Academic Diary of teachers. Higher authorities monitor the same. Teachers are expected to execute their course deliverables as mentioned in Teaching Plan. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of curriculum. Besides the use of conventional method various other teaching methods like Quiz, Seminars, Group Discussion, Demonstrations, Debates, PPT Presentations, Role Play, Games, Industrial visit, Short Films, Tests, Assignments, Videos, Use of Charts and graphs, Case studies are used for effective curriculum implementation. Based on semester wise result analysis of every course corrective measures are suggested by IQAC and remedial lectures are conducted if required. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	18/12/2019	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	11/12/2019	0

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

In the session ,I.Q.A.C. formed the Feedback Committee where in it one convenor and other two are the members in the feedback committee. I.Q.A.C. suggested to feedback committee to take feedback from the various stakeholders like Students, Teachers, Alumni and Parents in hard copy all feed backs are analyzed by the feedback committee and feedback committee submits the feedback analysis report to the Principal. The Principal takes needful actions and strives to remove the deficiencies whatever suggested by the feedback committee. feedback analysis reports are uploaded on college website. College believes in knowing the feedback from the various stakeholders which are related to the college, with the helpful of feedback analysis college can improve hassle free and quality culture environment for the students of the college for their overall development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	460	201	201
BCom	COMMERCE	360	225	225
MA	ECONOMICS	240	52	52
MA	HISTORY	240	38	38
MCom	COMMERCE	240	29	29

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	426	119	11	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	5	3	0	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

M.E.S. Arts and Commerce College, Mehkar has constituted policy to identify the slow learners as well as fast learners and all class mentors pay attention to the slow learners as and fast learners/advanced learners both are encouraged for accelerating their curriculum and extracurricular skills by well designed mentoring system. All class mentors organize extra classes for fast learners as well as for remedial classes are taken for slow learners. Extra special coaching is helpful for advanced learners to excel their more advancement in curriculum while remedial coaching classes, issue or problems asking interaction, counseling discussion etc are carried out with the object of curriculum develop by the mentors by all aspects. All students of the all courses of the college are assessed by using the different types of methods like result analysis of last semester examination, asking questions to the students in the class by using such methodology teachers assesses the learning level of the students of the college. Methodology for Slow Learners: The mentors identify the slow learners and after that the mentors strive to understand their actual problem/s and identify difficulties regarding to the particular subject of the course on the basis of the last result and oral feedback of the students. Concerning mentor or department prepare the planning for conducting the remedial classes schedule for counseling, problem solving session, mentoring sessions, informal discussions etc. Slow learners are given extra home assignments to accelerate their interest in their poor subject. English Communication skills seminar organized every year for improving communication skills of the all students who learnt before in Marathi or Hindi medium and /or rural area where is not facility to improve the English Language. Students are always encouraged to solve previous years question papers which are available in the college library to become familiar with the subject and to increase their confidence. Mentors always look after into the personal/individual problems of the students which creating obstacles or hindrance in their teaching learning process. Methodology for Advanced Learners: After identification of advanced learners, class mentors prepare a plan and take more efforts for conducting following activities to excel students' knowledge for their holistic development. 1. Motivate to the students to take part in Seminar, Group Discussion and co curriculum and extracurricular activities for their development. 2. College makes available the reading room with adequate facility in the college Library. 3. Guidance and Encouragement to Participate in Research Competitions in University Youth Festival. 4. Students are encouraged and guided to take survey study of the adopted village to understand the rural problems, educational status, standard of living etc. 5. Guidance for Competitive Examinations 6. Motivation to write and publish articles in College Magazine "Prerna" 7. Mentoring and Special Coaching given to the Students with Ability to Perform Extraordinarily in Curricular as well as Co curricular Activities. 8. University Examination Question Papers are provided guided the students by the mentors to understand and to get proper ideas how to solve the question papers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
426	11	39 : 1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	11	3	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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	international level		bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	part 2 SemesterIII	2018 19	03/12/2018	25/02/2019
BCom	Part 1 semester II	2018 19	13/05/2019	10/08/2019
MA	Economics part1, semester I	2018 19	29/11/2018	07/01/2019
MA	Economics part 2 semester III	2018 19	30/11/2018	11/01/2019
MA	Economics part 1 semester II	2018 19	17/05/2019	17/07/2019
MA	Economics part 2 semester IV	2018 19	16/05/2019	15/07/2019
MA	History part1, Semester I	2018 19	28/11/2019	04/10/2019
BA	Part1semester I	2018 19	01/12/2018	23/01/2019
BA	Part2 semester III	2018 19	01/12/2018	25/02/2019
BA	Part1 semester II	2018 19	22/05/2019	14/08/2019
BA	Part 2 semester IV	2018 19	22/05/2019	14/08/2019
BA	Final Annual Pattern	2018 19	22/05/2019	19/07/2019
MA	History part 2, Semester III	2018 19	29/11/2018	04/01/2019
MA	History part 2, semester IV	2018 19	08/05/2019	03/07/2019
MCom	part 1, Semester I	2018 19	28/11/2018	18/01/2019
MCom	part 2 semester III	2018 19	29/11/2018	21/01/2019
MCom	part 1 semester II	2018 19	15/05/2019	01/08/2019
MCom	part 2 semester IV	2018 19	16/05/2019	18/07/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

MES Arts and Commerce College, Mehkar, Dist. Bandana has taken efforts to improve the performance of students by framing in 'Continuous Internal Evaluation' at the college level. The following Practices have been following as : 1) Class Assessment Test : Class assessment test is based on unit system. Unit test are conducted after completing unit. Question bank is provided by the faculty members for respective subject. 2) Remedial Classes and doubts clearing Sessions : Remedial Coaching classes are taken. Doubts clearing sessions are taken in the classroom As well as after the lectures. 3) Unit Test Examination: Test examinations are conducted by every subject teacher of the every department, after completing the syllabus as well as at the end of the every semester /session. All Examinations guidelines of the S.G.B. Amravati University. Students are encouraged and guided how to solve question papers of the previous examinations. 4) Assignment and viva voce Assignments are given to the students and organized the viva voce all the students of the college for every subject of the syllabus of the course, twice in a year at end of every semester examinations as per guidelines of the SGBAU Amravati. 5) Practical Examination : University Computer practical examinations are organized at the end of the every semester. All students of the B.com course are assessed by the University External Examiners as well College Internal Examiners. Before all whole year students are evaluated time to time at the time of Continuous practical at the College computer laboratory. They are given various Practical for practicing which are regularly checked by the computer teachers, and they are guided by the teachers if found any deficiency/s. 6) Finding Slow learners and Fast learners: Every Subject Teacher adopted the practice of finding the slow and fast learners in their class and proper adequate coaching classes are conducted for both types of the students ,by the teachers of the college. And encouraging the advance learners by reviewing their performance in examination and monitoring the improvement in learning of slow learners as per guidelines provided by the teachers. 7) Participative Events: Participative and Evaluating Events just like Group Discussions, Seminars Brain Storming Events are organized by the departments of the college as well Guest Lectures are organized and stimulated the students for asking the question during the lectures for satisfying their doubts. 8) Use of Social Media: for Internal Evaluating System, What'sapp group of every class of the students are formed and all concerning notices, Notes of the all events of the college, Subject Syllabus, doubt clearing discussions are conducted by using the social media adds as well as all notices are also flashed on the college website. 9) Evaluation : All Assignments, Answer sheets of the Unit Test Examination are evaluated by the subject teacher and given needful suggestions to the students whatever found the lacuna. 10) Result Declaration : Class wise unit test, sectional exam result declared within seven days from the end of the examination, complied marks are displayed and

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

M.E.S.Arts and Commerce college,Mehkar prepares and follows the academic calendar in order to conduct examinations and also for continuous internal evaluation. Academic calendar of the College is prepared on the basis of Sant Gadge Baba Amravati University Amravati which provides its next's session Academic Calendar to all its affiliated college at end of the current session. University also publishes circular containing holidays in the relevant session, dates of commencement of term and end of term every year, as well as teaching days with term dates are also prepared. M.E.S. Arts and Commerce college Mehkar prepares it's Annual College Academic Calendar On the basis of University Academic Calendar, which in comprises Admission Process days, Preparation of winter Examination Days, College/University Winter Examination Day,

NonInstructional Days, Preparation Summer Examination Days, College/University (Summer) Examination Days and relevant and significant academic events, examination schedule, birth and death anniversary of our National great heroes and other prominent leaders/freedom fighters/social reformers, annual sports days cultural day, workshops, college activities, seminars and scheduling of different curricular as well as co curricular activities/ events etc. for the convenience and guidance of both students and teachers. College Academic calendar with all above stated necessary details is published annually at the start of the Academic Session. Academic calendar helps in completion of syllabus, preparation for and conducting examination, internal evaluation as well as other activities in the within time frame of university and internal examinations. This College Academic Calendar is uploaded on college Web site. All activities are conducted as per the academic calendar. This College Academic Calendar is provided to all teaching staff of the college for preparing their departmental and personal Academic Calendar for the current session at the commencement of the session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.mesacollege.org/pdf/Program_out_come_M_E_S.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	ARTS	40	17	42.50
	BCom	COMMERCE	62	43	69.35
	MA	ECONOMICS	16	4	25.00
	MA	HISTORY	11	8	72.73
	MCom	COMMERCE	3	3	100.00

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.mesacollege.org/pdf/SSS_Questinnaire_Students.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Intellectual Property Right	Economics Dept.	10/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	13/12/2019	Nil

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	04/12/2019

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Language Lit	1	6.26
International	Library	1	6.26
International	English	1	6.26
National	Library	1	6.0
National	English	1	5.5

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
Economics	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	0	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	0	0	0

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	3	3
Presented papers	1	9	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SwacchtaAbhiyan	NSS Unit with collaborating Dattak Gram Pimprimali	2	75
GajarGawat Nirmulan	NSS Unit with collaborating Dattak Gram Pimprimali	2	75
Leprosy Survey	NSS Rural Hospital Mehkar	1	7

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS Extension Activities	Mehkar Rural Hospital Mehkar	Aids Awareness	2	30

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	17/12/2019	26/12/2019	0

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SGB Amravati University Amaravati	12/12/2019	Library Books asses for giving facility to students	100

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
85000	70983

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
SOUL	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12246	2028948	114	17021	12360	2045969

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	31/12/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	59	40	59	0	0	6	11	0	0
Added	5	0	5	0	0	0	5	0	0
Total	64	40	64	0	0	6	16	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2.5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video lectures and Performance	https://www.mesacollege.org/pages/video_lecture.php
Motivational and Entertaining Videos for the students	https://www.mesacollege.org/pages/motivational_videos.php
videos of curricular and extra curricular activities	https://www.mesacollege.org/pages/videos_curricular_activities.php
Video Glimpses of Curricular and Extra curricular Activities and Programs.	https://www.mesacollege.org/pages/video_glimpses_curricular_activities.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
300000	317099	500000	477626

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

M.E.S.Arts And Commerce College, Mehkar Dist:Buldhana (MS) 443301 Policies and procedures for maintaining and utilizing Physical Academic facility: College have College Development Committee for taking decision about college physical academic development. Any need about physical facility such as building construction, building repairing, electric, water supply requirement, furniture. Equipments etc all this need are fulfilled by this committee. All the physical and academic needs of college are well maintained fulfilled by it. Policies and procedures for maintaining and utilizing Support facility Computer Laboratory: College have one computer laboratory with 40 computers with updated software which is useful for students. Students of B.Com. do Computer Practical and practices in the laboratory. College computer maintenance committee takes care and does maintenance of all computers in the Computer Lab. and also administrative offices and departments under the chairmanship of Principal . All heads of the department, administrative officer and attendance of the computer Laboratory immediately inform to the college maintenance committee if any arise problem in the any computer. The college maintenance committee regularly visits to every department twice in a month for looking after the computers and any types of assistance regarding to the computers, After knowing or detecting the any problem or need is fulfilled by calling external technical agencies. Library: Department of Library have Library Advisory committee under the chairmanship Principal with Librarian as Coordinator All the purchasing of this department like books, journals. Newspapers etc are sanctioned by this committee. Traditional maintenance of library is going on. Reading room, newspapers section, reference section, Library office and book circulation for students have made separately in existing building. Resources in Library are made 100 utilized. NSS: NSS department have their NSS advisory committee under the chairmanship of principal of the college. Any requirement of this department will put in front of this advisory committee and any decision about purchasing utilizing facility is approves by this committee. SPORTS COMPLEX: Students are getting all the facility regarding the sports i.e. every sports equipment with required ground. Department of sports of the college maintaining the every need of sport facility about students. Department of sports have their advisory committee for coordinating all such facilities. CLASSROOM: There are total ten class rooms in the college, out of them two classroom have the facility of ICT, having L.C.D. Projectors and other needful equipments. Every classroom is well furnished which convenient to the students. Every classroom surveillances under CCTV Camera and every activity of every class room can be seen at the principal office. College has own land and all class rooms have build on the land. Some of the class rooms have been build with assistance of the UGC grants. Each classroom is fulfilled by suitable furniture, ventilation, electricity and all other facility. All this classrooms are well maintained and repaired as per need. The college maintenance committee takes care of the furniture, any needful requirements and maintain the class rooms. Policies and procedures for maintaining and utilizing Physical Academic facility: College have College Development Committee for taking decision about college physical academic development. Any need about physical facility such as building construction, building repairing, electric, water supply requirement, furniture. Equipments etc all this need are fulfilled by this committee. All the physical and academic needs of college are well maintained fulfilled by it. Policies and procedures for maintaining and utilizing Support facility Computer Laboratory: College have one computer laboratory with 40 computers with updated software which is useful for students. Students of B.Com. do Computer Practical and practices in the laboratory. College computer maintenance committee takes care and does maintenance of all computers in the Computer Lab. and also

administrative offices and departments under the chairmanship of Principal . All heads of the department, administrative officer and attendance of the computer Laboratory immediately inform to the college maintenance committee if any arise problem in the any computer. The college maintenance committee regularly visits to every department twice in a month for looking after the computers and any types of assistance regarding to the computers, After knowing or detecting the any problem or need is fulfilled by calling external technical agencies. Library: Department of Library have Library Advisory committee under the chairmanship Principal with Librarian as Coordinator All the purchasing of this department like books, journals. Newspapers etc are sanctioned by this committee. Traditional maintenance of library is going on. Reading room, newspapers section, reference section, Library office and book circulation for students have made separately in existing building. Resources in Library are made 100 utilized. NSS: NSS department have their NSS advisory committee under the chairmanship of principal of the college. Any requirement of this department will put in front of this advisory committee and any decision about purchasing utilizing facility is approves by this committee. SPORTS COMPLEX: Students are getting all the facility regarding the sports i.e. every sports equipment with required ground. Department of sports of the college maintaining the every need of sport facility about students. Department of sports have their advisory committee for coordinating all such facilities. CLASSROOM: There are total ten class rooms in the college, out of them two classroom have the facility of ICT, having L.C.D. Projectors and other needful equipments. Every classroom is well furnished which convenient to the students. Every classroom surveillances under CCTV Camera and every activity of every class room can be seen at the principal office. College has own land and all class rooms have build on the land. Some of the class rooms have been build with assistance of the UGC grants. Each classroom is fulfilled by suitable furniture, ventilation, electricity and all other facility. All this classrooms are well maintained and repaired as per need. The college maintenance committee takes care of the furniture, any needful requirements and maintain the class rooms.

https://www.mesacollege.org/pdf/Policy_of_maintanance.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Central Govt.Scholarships	113	272575
b)International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Communication Skill Development Program	12/03/2019	52	IQAC and Commerce Department

Soft Skill Development Skills	30/11/2018	26	Commerce Department
Yoga Meditation Program for all staff and students	21/06/2018	20	Department of Phy. Edu. Sports ,NSS and NCC
Remedial Coachig	13/03/2019	45	Department of Commerce
Remedial Coachig	27/02/2019	27	Department of Economics

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	College competitive Examination Cell	40	48	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	6	M.E.S. Arts and Commerce College, Mehkar	Arts	M.E.S. Arts and Commerce College, Mehkar	M.A. (Economics)
2018	4	M.E.S. Arts and Commerce College, Mehkar	Arts	M.E.S. Arts and Commerce College, Mehkar	M.A. (History)

		ar		ar	
2018	20	M.E.S. Arts and Commerce College, Mehkar	Commerce	M.E.S. Arts and Commerce College, Mehkar	M.Com
2018	1	M.E.S. Arts and Commerce College, Mehkar	Commerce	D.Y.Patil Institute of Management Studies & Research Center 29 Akurdi Pune	M.B.A

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
1.Kabaddi	Inter college level	12
2.Cross Country	Inter college Level	4
3. Ground Competition	University Level	7
4.Kho Kho (Boys)	University Level	12
5.kho kho (Girls)	University Level	12
6.Chess Competition	University Level	5
7. kushti	University Level	1
8.kabaddi Boys Girls	College Level	36
10. Athletics	College Level	15
11.Chess	Level	15
S.G.B.Amravati University Youth Festival 201819	University Level	11
1. Debate Competition	University Level	2
2. Elocution	University Level	1
3.Group Discussion(Indian)	University Level	6
4. On the Spot Painting	University Level	1
5.Poster Making competition	University Level	1
6.Quiz Completion	University Level	3
M.E.S.Arts and Commerce College Mehkar Annual Cultural Week Unmesh 20819	College Level	69
1.Elocation	College Level	13

2. Singing Competition	College Level	17
3.Nauka Nayan Competition	College Level	14
4.Flower Decoration Competition	College Level	15
5. Poetry Reading Competition	College Level	10

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

From the year of 2017 2018, The Government of Maharashtra has banned on student council election in whole Maharashtra Universities and colleges. Therefore the student council of the college was not formed in 2018 2019.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Up to 201819 Alumni was not registered but college completed the required procedure for registration of Alumni

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1) Alumni association meetings are organized and held once in the year 2) Alumni Meet 20182019(Mazi Vidhyarthi Melava201819) was organized in on 10th March 2019 in college premises. 3) Hundreds of Alumni were present in the 'Alumni Meet' and they shared their views according to development of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College Committees involve the various stakeholders and decentralized decision making: At the beginning of each Academic year different college level committees and sub committees are constituted by involving the representatives from all stakeholders of the college like teachers, nonteaching staff, representative of the management, alumni, students as a college

representatives. The committees are formed with the intention of coordinating various curricular and extracurricular as well administrative activities in the college. Formation of all such committees is done under the supervision of IQAC. The College has been emphasising on participative management by involving staff members in various administrative responsibilities which are managed by the constituted college committees for academic and nonacademic activities. Teaching and nonteaching staff comprise in most of the committees. The college had formed the College committees as following in last academic year 201819. 1. Cultural Department Committee 2. Sports and Games Committee 3. Admission Committee 4. Students Feedback Committee 5. Teachers 'placement (PBAS)Committee 6. Research Committee 7. Documentation Committee 8. Gender Sensitization committee 9. ICT based teaching learning Development Committee 10. ParentsTeachers Association 11. Alumni Association Committee 12. Competitive Exam /NET SET Exam Career Guidance Committee. 13. Library Committee 14. Magazine Committee 15. College Campus Development Committee 16. College Website Development Committee 17. Students Council formation (Election)Committee 18. ICT Equipments Computers Maintenance Committee 19. Discipline Committee 20. Students Grievance and redressal Cell 21. Staff Grievance and Redressal Cell 22. Youth Festival Committee 23. College Examination Committee 24. N.S.S. Advisory Committee 2) Management of college Students study circles: Every department of the college forms the student study circles wherein most of the students and also teachers comprise in the management body of the students study circles. All committees take participative decisions by organising the meetings under the chairmanship of the Principal. College adopted the decentralized decision making process, each one of the convener of the committee gave authority of taking decisions regarding fulfilling his/her responsibilities by the principal. Also the principal always discusses important matters with the teaching and nonteaching staff of the college before taking any decisions. The students of Arts and Commerce faculty had formed the study circles last academic years 201819 wherein involved students as well as teaching and nonteaching staff of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching and Learning : • Every Teacher emphasises to use ICT in his/her teaching and learning process for developing the quality in teaching process and make it more effective by using audio visual aids such as power point presentations etc. • Teachers complete his/her syllabus in time as per his/her individual teaching plan. • The Academic dairies of the teachers are checked regularly at the end of every month by the Principal. • At the beginning of the session, The college takes students feedback regarding to the teaching methodology of the teachers, if students suggests any query/s or deficiencies are be satisfied by the principal. • Every department organise the student's

seminars and group discussion for evaluation and development of the students. • Guest lecturers of the subject are organised by the teachers by inviting the faculty members of the other colleges. • • The principal takes reviews of the syllabus two times in each semester from the every teachers of the college.(1) Before the end of last month of the semester : The Principal reviews the syllabus completion reports from the teachers, and checks the syllabus is completing as per his/her teaching plan or not, if any found he suggested to complete the syllabus by taking extra classes. (2) After ending the Semester: The Principal demands The Syllabus Completion Reports from every subject teacher of the college and keep it's record to him. • At the end of the session, again the college collects the feedback from the students regarding the knowing of the overall views of the students. • Regular Unit Test Conducted by every Subject Teacher twice in a semester.

Examination and Evaluation

• Examination and Evaluation : • The traditional written Semester Examination and its Evaluation is conducted as per guideline of affiliated University, Sant Gadge Baba Amravati University, and Amravati. • Class Unit Tests/Surprise test, interactive sessions, Students Seminars, University Practical Examinations, University Computer Practical Examinations, debates etc. are conducted by the departments of the college to evaluate the students, and after evaluating the teachers guide them for their issues if any. • Teachers give assignments for the every subject for each semester to the students. • The College conducts internal assessment of the students according to the S.G.B.A. university guidelines. • Every teacher evaluates and assesses the students transparently. • Examination committee of the college satisfy the query/s regarding the university, Practical examinations, if any. • All these practices help the students in developing their confidence and making their own • Assessment about subject knowledge and preparing themselves according to the university

examination. • Computer teachers of the commerce course teaches organise 'online examinations seminar' for developing the knowledge of competitive examination of the students. • In the session 201819, The college has organised Unit test annual term examination at the end of the session and before the examination of university. • Internal evolution, group discussions, seminars conducted by the institution • Evaluation of answerbooks moderation of question papers preparation of results of examination is conducted by the university.

Research and Development

Research and Development : • I.Q.A.C. encourages the teachers throw its College Research Committee for publishing their research papers in peer reviewed journal with high impact factor. • Always motivate the teachers for writing, participating and presenting their paper in National, International level Conferences, Seminars, symposium and workshops on various faculty development programs. • College encourages the teachers for completing their own Ph.D. • In the result of ,up to the year(201819) 85 teachers of the total teachers are the Ph.D holders teachers. • Not only the teachers but also the students of the college encourages to participate various research programs for developing their view in the matter of the research. • In the session 201819, Publication with ISSN , ISBN , Academic books and wrote research papers in peer revied journals, participation in various National , International level conferences and workshops, presented papers.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical Infrastructure / Instrumentation : • Facilitated additional reference books to develop the subject knowledge of the students. • According to the NAAC directions, the college has been insisting on using the ICT based teaching for that the audio visual aids have been installed in the college. • SOUL Software is going to be used in library • Computers have been allotted to the every department of the college. • Up gradation of the college Website and day to day activities are being uploaded on it on same day. • Installed

the CCTV Cameras in every class room and college premises to monitor the all activities. • There are three ICT Classrooms in the college, regular Lectures are being organised by using of the ICT facility which is installed in the college classrooms. • NList, OPEC, ejournals, Shodganga are available. • Every department is fulfilled with adequate needful facilities.

Human Resource Management

• Human Resource Management : College believes in having efficient and quality human resource for optimizing the effectiveness of employees. Therefore

- (1) College have been emphasising on sending to the teachers to attend the Orientation Programs, Refreshers Programs and workshops.
- (2) Staff are entitled to avail leaves for higher education programs like PhD, to attend the conferences and Seminars.
- (3) Maintenance of Grievance Redressal Cell
- (4) College management always ensure healthy environment for all staff.
- (5) College has been arranging various motivational programs for the staff.
- (6) Code of Conduct and Professional Ethics made for the staff of the college by which followed by the staff, by which healthy and disciplined atmosphere can be kept.
- CAS promotion of the staff is being done as per the U.G.C., Maharashtra State Govt. and University guidelines.
- (7) Staff always is always motivated by the Management of The Mehkar Education Society Mehkar.

Industry Interaction / Collaboration

• Industry Interaction / Collaboration : (1) Industrial visits and Bank Visits of Under Graduate B.Com B.A. students has organised for knowing them the practical and realistic work culture in the industries and Banking systems. (2) Guest Lectures of Entrepreneurs, successful person in the business were organised for motivating the students according to do the business after completing their education. (3) Alumni Cell of the college organises 'Motivational Business Guidance Program' for the students of the college by inviting Eminent Alumni of the college.

Admission of Students

• For admission of the students admission committee appointed by the college for smooth work of the

admission process commencement of the session. • The college adopted spot admission process students are given admission first come and first get admission after completing all technical requirement of the admission. • Admission committee identifies their area of interest in choosing the faculty and subjects. • Admission committee guides the students for admission and interacts with the parents. • Admission committee explains them to maintain the discipline, rules and regulation as well as dress code of the college. • Admission committee explains all the facilities which provide by the college. • Information is given to the girls students who came from out of Mehkar for Girls Hostel of the college.

Curriculum Development

• Curriculum Development : • The college is affiliated to Sant Gadge Baba Amravati University, Amravati therefore the college follows the syllabus of courses of the S. G. B. Amravati University, Amravati. • At the end of the every session the University provided next year's University academic calendar to the it's affiliated colleges. By following the University Calendar The College makes its own College Level Academic Calendar at the end of the every session and it is provided to the all faculties of the college. The faculty members and Head of the departments prepare their individual teaching plan and Departmental Plan respectively. • The College provides the Academic dairy to every teachers for note down the his personal teaching plan, Personal Time Table, availing leaves, teaching topics, curricular and extra curricular activities etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? College has provided computers to all academic departments through which data is collected and stored in one system. ? Annual report, academic calendar, higher education report like data is collected. ? Activity conducted by various department all that reports are also stored.
Administration	1. Prepared the Code of Conduct for smooth working of College

	Administration. 2. Formation of Functional Committees. 3. Establishment of Documentation system and reporting System. 4. Decentralization between Authority and Responsibility. 5. Some key responsibilities kept as rotation among the teachers. 6. Use of ICT in Administration preferred. 7. Responsibilities done by the staff sincerely.
Finance and Accounts	? Finance and Accounts : Institution has adopted the transparency policy to practice it all the record and data is kept in computerized format. This practice is easy to handle to management and guide about that
Student Admission and Support	? Student Admission and Support : ? All the information to students is provided through notices and it is displayed on website. ? Short message are sent by time to time,by email, telephonic way and Whatsapp groups to the students about Notice of the Examination, Computer Practical programs, assignment. ? Irregular students are also been warned to come to college. ? Teaching faculty created some group through which information is updated
Examination	? Examination : 1. University Semester Wise Examination is conducted as per guideline by university. 2. University Semester Examination is controlled by Examination Officer who is appointed by the Principal. 3. College ensures transparency in exam. 4. Internal examination and valuation is also done in transparent environment. 5. All teachers participate in University Moderation Programs, Answer sheets Valuation Programs, Internal as well as External Examinations for various Examination. 6. To feel up online Marks on University Portal of the students. 7. To organise the internal valuation Programs. 8. To organise the Students Seminars and VivaVoce. 9. To organise the University Computer Practical Examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2019	0	0	0	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	2	01/01/2019	30/12/2019	30

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Salary coop.Society Mehkar	Salary coop.Society Mehkar	Students : • Government Scholarships • Various awards by teacher • Student Insurance scheme • Earn and Learn Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Joint Director of Higher Education, Amravati Division Maharashtra conducts audit of the college. Properly audit is carried out by Auditor appointed by Governing body of Mehkar Education Society, Mehkar for the auditing of the systematic checking of the operation of financial matters which is conducted in regular time. Audit report and its concerning matters is discussed with management body and whatever suggested complains are fulfilled.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

6.4.3 – Total corpus fund generated

740.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent –Teacher meet was organized in session 201819, Most of the parents present in the meeting and most of them shared their satisfactory views regarding to the college teaching, admiminstration and facilities which is provided by the college. Feedback forms are taken from them and analyzed them and whatever suggestions have been followed and implemented by the college management.
- Academic progress and growth discussed.
- An enrichment strategy to support student's learning was discussed.
- Student's strength, needs, learning style, dreams was also discussed

6.5.3 – Development programmes for support staff (at least three)

- Development programmes for support staff (at least three) :
- Motivational speeches was organized for all teaching , Non teaching Staff and all the students of the college.
 - Introduced the Work Ethics, Professional Ethics and Institutional Code of Conduct to the Teaching and NonTeaching Staff of the college.
 - Guidance programs are organised on a) MIS b) AISHE c) E Scholarship d) Online Salary Jont Director Office Amravati. e) Seventh Pay Fixation System

6.5.4 – Post Accreditation initiative(s) (mention at least three)

6.5.4 Post Accreditation initiative(s) (mention at least three) : Post accreditation initiative:1 Vacant teaching posts have been filled on regular basis. M.E.S. Arts and Commerce College completed first cycle in 2004, and at that time whatever complains and suggestions of the peer team in mean time college management fulfilled. following post have been filled Sr.no. Name of the appointed Teacher Name Date of Joining 01. Dr.Wasudeo Dattatray Golait 05/02/2011 02. Dr.Shrikrushna Waman Padmane 19/12/2011 03. Dr.Pravin Joshi 21/12/2016 04. Shri Ganesh Diganber Saoji 21/12/2016 05. Shri Sushen Naryan Maind 21/12/2016 Post accreditation initiative:2 New Class rooms contracted I. The College constructed new Classrooms at its own level. II. Constructed Girls Hostel by the grant of U.G.C. Plan XI. III. Constructed Separate Well furnished Teaching Departments with made available adequate essential equipments like Computer with wifi, Cupboard.etc. IV. Established Computer Laboratory V. Established ICT Class Rooms with audio visual adds. VI. College Web site made dynamic and updated. Post accreditation initiative:3 New Practices started. I. Institutional Best Practices has been started. II. Feedback system from various stakeholders and analyzing system adopted. III. Course outcomes measured system adopted. IV. Rich stock of the Academic and other Books in college library increased. V. Separate Study rooms made available for the girls students and boys students in the college library with adequate facilities. VI. ICT Based Teaching started. VII. Video lectures started and uploaded on website. VIII. Assessing attainment of programs. IX. Well Documentation system adopted X. All teaching departments insisted to use ICT in teaching and learning Process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Guiding to Staff how to maintain the documentations	22/11/2019	22/12/2019	22/12/2019	10
2019	Reforms in A A Revised Process of NAAC (College level Workshop for Seven Quality Circle and Non teaching staff of the college.	10/01/2019	10/01/2019	10/01/2019	17
2019	Filing of revised AQARs and Documentation Process (College Level Workshop for the teaching and Non teaching of the college)	05/03/2019	05/03/2019	05/03/2019	15
2019	NAAC Sponsored One Day Workshop on Revised NAAC Framework and E-Documntation organised by Shri D.M. Burungle Sciene And Arts College ,Shegaon (Active part	25/07/2019	25/07/2019	25/07/2019	55

	icipation of IQAC Coordinator of the college in Talk on Revised NAAC Methodology.)				
2019	Guest Lecture by I.Q.A.C. coordinator in college level workshop on New methodology of A A process of NAAC at Shri V.N.Arts and A.N.Commerce college, Mang lurpir	22/03/2019	22/03/2019	22/03/2019	22
2019	College level one Day Workshop on English C ommunication Skills Soft skills Development organised by department of Commerce and IQAC of the college.	25/03/2019	25/03/2019	25/03/2019	56

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization Program	12/12/2019	12/12/2019	70	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Students of the III IV semester of B.A. B.Com courses having the Subject of

Environment in their syllabus, as a part of their course curriculum therefore They have to attend the lectures on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. 2. "Save energy" initiative is taken by the students' of the college. All students of the college have to informed and created awareness for saving the energy of the college in the program of the "Welcome freshers" and time to time aware them, by the teachers, in the result students switch off lights and fans before leaving the classroom. 3. Environmental awareness campaigns, Seminars on 'Save Energy Save Environment' organized, by NSS. 4. Alumni of the College participated in Tree Plantation Program in the month of August 2018. All Teaching and non teaching staffs as well as NSS and NCC students were present in the program. 5. NSS students participated in the special camp of NSS and adopted village they planted 50 tree plants and they are pampering regularly by visiting the village. 6. NSS and NCC students cleaned the streets of the Mehkar. 7. NSS and NCC students march the save environment drive for awairing the society 8. Inspiring the students for less use the electricity at college as well as at their home. 9. No vehicle day organized For the purpose of making students aware about the environment and nature preservation. 10. Students, Teaching and Non teaching staff are motivated for conservation of energy resources and environment protection by organizing the various programs

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/06/2018	1	Yoga Day	To aware for keeping physical fitness	45
2018	1	0	25/07/2018	1	Congress Grass Eradication	To eradicate the congress grass for saving from the different diseases and to keep environment clean.	50
2018	1	1	17/08/2018	1	Tree Plan	To	48

			8		tation program	awareness about Tree plan tation	
2018	1	0	24/09/2018	1	Clinlines s program	To aware about cli nliness	61
2018	1	1	24/10/2018	1	Conservat ion of Water is the demand of time	To create awareness for proper use of water and save water.	48
2018	1	1	26/10/2018	1	Voter Register program	To register the name of students who completed 18 years.	22
2018	1	0	25/01/2019	1	Save Girl Educate Girl	Awariness about gender equality	56
2018	1	0	26/11/2018	1	Constitut ion Day C elebratio n	To imbibe the impor tance of Indian Co nstitutio n	85
2019	1	0	30/01/2019	1	Martyer Day	To be thankful to the martyrs who dedicated their life for the Nation	64
2019	1	1	12/01/2019	1	Blood Danation Camp	To create social re sponsibil ity among the students	45
2019	1	0	27/02/2019	1	Marathi Bhasha Divas	To make enrich in Marathi Language and emphasng	56

						to use of Marathi Language	
2019	1	0	12/03/2019	1	Competitive Examination Test Introduction	To create awareness in competitive Examinations	105
2019	1	0	25/03/2019	1	English Communication Skill Development Soft Skills Development one day workshop.	To develop the communication skill Soft Skills Development for developing personality and bright career	56

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Code of Conduct	11/07/2018	College has formulated The Code of Conduct for the students of the college and displayed in the prospectus while taking admission in the college. Apart from all rules and regulations are introduced in the program of 'Fresher's Welcome' at the beginning of the session and the code of conduct and rules of disciplinary behavior are also display on the notice board at the entrance of the college premise and also on College Website. Code of conduct is the directions and rules for the students how should they behave, what should they follow and what should they not do in the college premises as well as out of the college, they must behave as like as ideal students. And college also warn them to

		if the rules are be not followed or broken by them or anyone of them they have to face disciplinary action of the college. The basic aim of the students' code of conduct is to make the students ethically strong and disciplined students.
Teachers Dairy	15/06/2018	Every teacher provides the college dairy for maintaining the detail record of the lecture engage by concern teacher for the respective subject. It contains personal Time Table, Individual Teaching Plan, academic plan for the whole year regarding schedule of topics to be covered as per prescribed syllabus for each day and each month. The dairy also indicates details of syllabus covered and completed, books referred, research paper published and participation in conferences and seminar by the teachers. The examination work done by the teacher is also recorded. Thus, the academic dairy is the mirror of teaching workload as well as the record of curricular and extracurricular activities and Extension Activities of each and every teacher of the college.
Professional Ethics	14/08/2019	The Principal introduced the professional ethics of U.G.C., Govt.of Maharashtra Maharashtra University Act 2016 to the teaching and non teaching staff of the college, and declared very soon the college Handbook of Code of Conduct and Professional Ethics will b e provided

every stakeholder of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	45
Independence Day	15/08/2018	15/08/2018	162
Teachers Day	05/09/2018	05/09/2018	205
N.S.S. Day	24/09/2018	24/09/2018	145
Bhartiy Savidhan Divas	26/11/2018	26/11/2018	73
Vivekanand Jayanti	12/01/2019	12/01/2019	62
Republic Day	26/01/2019	26/01/2019	216
Gandhi Jayanti	02/10/2018	02/10/2018	163
GURU POURNIMA UTSAV	27/07/2018	27/07/2018	143
LOKMANYA TILAK PUNYATITHI AND ANNA BHU SATHE JAYANTI	01/08/2018	01/08/2018	128
MAHATMA GANDHI AND LAL BAHADUR SHASTRI JAYANTI	02/10/2018	02/10/2018	135
DR. BABASAHEB AMBEDKAR DEATH ANNIVERSARY	06/12/2018	06/12/2018	129
ANNUAL CULTURAL PROGRAM REPUBLIC DAY CELEBRATION	09/01/2019	11/01/2019	215
BABASAHEB AMBEDKAR JAYANTI	14/04/2019	14/04/2019	132

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. No use Plastic campaign 2.Tree plantation and Conservation 3.Gardening 4. Water Dripping System to Plants. 5. Campaign for No Garbage in campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice1 Title of the Practice : Prize distribution ceremony 'I Can' for the student and Staff. Object: The Institution organizes a grand prize distribution ceremony which is named "I Can " for inspiring the students every year in the beginning of the session. In this ceremony various prizes and awards are being given to the students who achieved the meritorious positions in previous year's University Examination and merit list. And also those students felicitated and honored who participated in various programs, activities and games by giving cash prizes and certificates. All the cash prizes are being given by the retired and presently working staff for the students'' boosting and encouragement. As well as the faculties and administrative staff of the institution are being honored and felicitated for their remarkable achievements in different platforms just as awarding the Ph.D

degree to the teachers, writing academic books, Participated in International Conferences, getting approval for minor or major research project and all other remarkable achievements. Evidence of Success: The impact of the "I Can "program is remarkable for developing the inspiration among the all students of the college as well as newly admitted students. This program boosts the morale of the students and inspiration that's why many students are grabbing the meritorious position in university examination as well as many students of the department of N.C.C.,N.S.S., Cultural and Sports are achieving wonderful performances various events. Institution's vision is "To become one of the best human development resource institutions by attaining quality and excellence in higher education" which is coming in true by this valuable practice. Best Practice2 Title of the Practice: Blood Donation Camp Object: Institution's mission is "To Impart Value based and time oriented education to the aspirants by providing, nurturing and maintaining them according to the present era And Enable them competent, ethical, selfdependent and socially responsible for the nation by creating social, cultural and academic excellence environment for their overall development". According to this vision it is necessary effort to do something for our society and make the students socially responsible by donating the blood camp with collaboration of the blood bank. Many students voluntary and enthusiastically donate their blood for the poor society, Institute takes care ,this donated blood by the students of the institution to be given to the poor people through the blood bank. The main object of the practice is to create the understanding of social responsibility among the students and realised them that they are the socially responsible for the nation. outcome Number of students and also teachers donate their blood at the event of the blood donation camp which is organized by the department of N.C.C.,N.S.S. and Sports on the occasion 'Swami Vivekanand Birrh Anniversary' on 12th January under the guidance of the principal of the college. Institution has a big satisfaction that they are doing something for our society by organizing such real human serving practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mesacollege.org/pdf/Best Practices of the Institution.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

M.E.S.Arts And Commerce College, Mehkar Institutional Distinctiveness
M.E.S.Arts And Commerce College, Mehkar District Buldhana (Maharashtra) was established in 1961 under the Mehkar Education Society Mehkar Dist. Buldhana (M.S.) is a profound educational movement offering K.G. To P.G. education since last 60 years to the rural students of Mehkar region. The M.E.S.Arts And Commerce College, Mehkar District Buldhana (M.S.) is Grantinaid College located in rural area of Buldhana district. The college is affiliated to Sant Gadge Baba Amravati University, Amravati (Maharashtra), a state university. The college is recognized under the section 2 (F) and 12 (B) of UGC act. Besides the conventional Arts Commerce (U.G. P.G.) streams, Previously, the college has undertaken one assessment and accreditation cycles of NAAC and accredited with 'B ' grade. The majority of the students admitted in this College come from the rural, economically backward and agriculture background for whom higher education is still out of reach. Apart from teaching, learning and research activities, the college is always keen to imbibe the cocurricular, social, environmental and cultural values among the students. The management of this institution always strives to create welltrained and socially conscious graduates by providing excellent infrastructure and the environment that promotes learning. M.E.S. Arts and Commerce College, Mehkar aspires to become

an institution known for 1. First higher educational institution in Mehkar Taluka of Buldhana District of Maharashtra. 2. Having the facility for rural students for ARTS AND COMMERCE higher Education 3. Thousands of students have been shaped their career process is continuous. 4. Regular Teaching Classes 5. Highly Qualified and Motivated Teaching staff. 6. Effective coordinating between teaching and research. 7. Providing quality education with a minimal fee structure as per S.G.B. Amaravati University. 8. Promoting academic, moral, Self depending, ethical, physical and cultural holistic development of students. 9. Preparing students according to competitive present era. 10. Academic and professional development of teachers and staff.

Provide the weblink of the institution

<http://www.mesacollege.org/>

8.Future Plans of Actions for Next Academic Year

Plans of institution for next year 201920 1. To fill up the AQAR for the year 201819 2. Face the 2nd Cycle of NAAC . 3. To start value added Courses 4. To make AMOUs with necessary institutions, 5. To start faculty interchange programs. 6. Academic calendar will be prepared by IQAC for annual and semester pattern. 7. Department of the IQAC ensure that departmental calendar for academic and extracurricular activities are followed by the departments of the college. 8. Sensitization programs on cross cutting issues like human values, environment, gender and professional ethics will be organised. 9. IQAC will ensure those students' personality development programs, ICT based programs, study tour, Industrial tour, bank visit, group discussions and seminars of the students are organised by various departments of the college. 10. IQAC will organised computer training program for the administrative staff and also ICT teaching methods will be taught to the teachers. 11. Remedial classes will be taken for the slow learners. 12. Examination results will be analysed. 13. Feedback will be taken from students, parents, alumni. IQAC will take proper steps getting suggestion in feedback and feedback will be analysed. 14. IQAC will emphasis on ICT based teaching learning. 15. Feedback from students will be obtained by knowing the teaching and other performance of the teacher according to the students' view necessary suggestions will be given to the concern teacher for any improvement. 16. Books exhibition will be arranged for the students by the dept. of Library. 17. All programs regarding to the development of the students, teachers, administrative staff will be conducted. 18. Planned programs will be implemented. Etc. 19. Sports competitions will be organised. 20. Yoga and Fitness workshop will be organised.