



M.E.S. Arts and Commerce College, Mehkar

Dist:-Buldhana-443301(M.S.)

Internal Quality Assurance Cell

Phone:- 07268-224803, Website:- www.mesaccollege.org, Email: mesr_mehkar@rediffmail.com

MES College/IQAC/Meeting Notice/ 2019-20

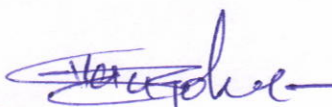
Date:- 15/01/2020

NOTICE

All teaching staff and Non Teaching staff of the college hereby informed that, the meeting of the Department of the I.Q.A.C. will be held on Thursday Dt.16th January 2020 at 12.00 p.m. at Principal office, regarding to following agenda. All of you requested to attend the same.

Agenda of the Meeting

1. Discussion on the National Level Workshop.
2. To constitute the required functioning committees in connection of the workshop and distributing the responsibilities.
3. Any subject arising at the time with kind permission of the chairperson.


Dr. Wasudeo Golait
I.Q.A.C. Co-ordinator
M.E.S. Arts & Commerce College,
Mehkar




Principal
M.E.S. Arts & Commerce College
Mehkar



<u>Name</u>	<u>Sign</u>
1] O.M. Gajbhiye	
2] S. M. Damdude	
3] G.D. Sargoji	
4] G.W. Padmane	
5] S.S. Deshmukh	
6] D. D. D. D.	
7] D. S. D. D.	
8] G.A. Gadekar	
9] D.J. Dalvi	
10] A.G. Raut	
11] P.Y. Joshi	
12] A.R. Awasthi	
13] V.B. Mehta	
14] Radhika Ambhore	
15] S. P. Maini	

Following teaching and Non teaching of the college are present in the meeting on Thursday Date 16th January 2020.



IQAC Chairperson & IQAC Coordinator

Sr.no.	Name	Signature
01.	Dr.G.N.Parihar (Principal & Chairperson)	
02.	Dr. W. D. Golait (IQAC Coordinator)	

Teaching Staff

01	Dr.O. M. Gajbhiye	
02.	Dr.A. M. Patil	
03.	Dr.S. M. Dandade	
05.	Dr.U. S. Kale	
04.	Dr.P. N. Humbad (D.P.E.)	
07.	Dr.S. W. Padmane	
05.	Dr.P. A. Joshi (Librarian)	
06.	Shri G. D. Saoji	
10.	Shri S.N.Maind	
07.	Shri P.D.Parihar	
08.	Shri S.G. Khillari	
09.	Miss.A.R. Awasthi	
10.	Dr.S.S. Deshmukh	
11.	Shri G.A. Gadekar	
12.	Shri R.A. Dixit	
13.	Miss A.G. Raut	
14.	Shri R.P. Jamdar	



15.	Shri D.J. Dalvi	
16.	Mrs. V.B.Mehta	
17.	Mrs. R.P. Ambhore	

Administrative Staff

01.	Shri Pratapsing Bibe (Administrative officer)	
02.	Shri Raju Chaphe	
03.	Shri Shailenda Shukla	
04.	Shri Dilip Mahore	
05.	Shri Ramanand <i>Nawade</i>	
06.	<i>Ku. Dongare</i>	
07.		



Minutes of the meeting of 16/01/2020

Agenda 1:- Discussion on the National Level Workshop.

Resolution:- Discussion on The IQAC National level Workshop was done between the principal, IQAC Members and teaching and non teaching staff of the college. IQAC Coordinator discussed the plan of action of the workshop with all.

Agenda 2:- To constitute the required functioning committees in connection of the workshop and distributing the responsibilities of the workshop.

Resolution:- In discussion with teaching and non teaching staff the college, necessary responsibilities had been decided and constituted the following functional committees for smooth and hassle free work of the workshop.





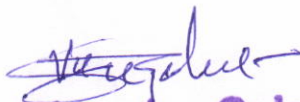
Functional Committees for the National Workshop of IQAC
Which was held on Saturday Dt.1st February 2020.

Sr. No.	Committee Name	Name of the Teachers
01.	Workshop Boucher Committee	Dr.S. M. Dandade Dr. W. D. Golait
02.	Workshop Banner Committee Stage Decoration Committee	Dr. U. S. Kale Dr. P. A. Joshi Shri G. D. Saoji
03.	Sitting Arrangement Committee	Dr. P. N. Humbad Shri R. A. Dixit
	Felicitation Committee (Flower and bucket offering) & (Rangoli)	Dr.S.W.Padmane Miss A. R. Awasthi Mrs.V. B. Mehta
04.	Refreshment Tea & Lunch Committee	Dr.P. D. Parihar Shri S. N. Maind Shri S. G. Khillari Shri R. P. Jamdar
	Guest Receiving & Welcoming Committee	Dr.O. M. Gajbhiye Dr.A. M. Patil
05.	Registration , Committee	Dr.S. S. Dehmukh Shri G. A. Gadekar Shri D. J. Dalvi Miss A. G. Raut
06.	Work Shop Brochure (Invitation Card) & Workshop Certificate writing Committee	Dr.S. M. Dandade Dr.S. W. Padmane Shri P. R. Bibe
07.	Workshop Proceeding Committee 1. Inaugural program	1. Proceeding Conducting:- Dr. W. D. Golait
		2. Preamble Speech Dr. S. M. Dandade
		3. Vote of Thanks:- Dr.P.A. Joshi
		Proceeding Conducting:- Dr.W.D.Golait <i>Vote of Thanks :-Mehta Madam</i>
		Proceeding Conducting:- Dr.W.D.Golait <i>Vote of Thanks:- Awasthi Madam</i>
	2. Technical Session I & II	
	3. Technical Session III & IV	
	4. Valedictory Program	1. Proceeding Conducting:- Dr.W.D.Golait 2. Vote of Thanks:- Dr.Pravin Joshi

Agenda 3:- Any subject arising at the time with kind permission of the chairperson.

Resolution:- Chairperson of the meeting gave the additional information of the workshop. And satisfied the queries of the staff.

With kind permission of the chairperson the meeting was adjourned.


Dr. Wasudeo Golait
I.Q.A.C. Co-ordinator
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Principal
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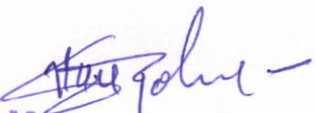
Phone:- 07268-224803, Website:- www.mesacollege.org , Email:- mesiqac303@gmail.com

I.Q.A.C. Meeting & Action Taken Report-2019-20

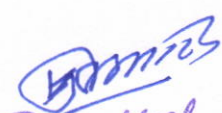
Meeting Number	Date of meeting	Venue of Meeting	Time	I.Q.A.C. Meeting with
03	On:Thursday Date:- 16 th January 2020	Meeting hall of the college.	12.00 p.m.	IQAC meeting with all teaching and Non- Teaching staff of the college.

Action Taken Report

1. Decision was confirmed to organise National Level NAAC Workshop on 1st February 2020, under IQAC.
2. Constituted functioning Committees for NAAC Workshop under IQAC -2020
3. All instructions regarding to the NAAC Workshop have been given to the all teaching and Non Teaching staff of the college.
4. IQAC organised orientation program for the conveners of the college Seven Quality Circle on "How to collecting information and data for filling the AQAR, from 17.09.2019 To 19.09.2019 at meeting hall of the college.
5. AQAR of the College for the Year 2018-19 has been uploaded successfully on 31st December 2019 by online mode on NAAC Portal.


Dr. Wasudeo Golait
I.Q.A.C. Co-ordinator
M.E.S. Arts & Commerce College,
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Principal
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