## M.E.S. Arts and Commerce College, Mehkar

Dist:-Buldhana-443301(M.S.)

### **Internal Quality Assurance Cell**

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MES College/IQAC/Meeting No.-1/Notice/ 2016-17

Date:- 10.01.2017

#### Notice

All honorable members of the I.Q.A.C. and all honorable teaching staff of the college hereby informed that, the meeting of I.Q.A.C. members & Teaching Staff will be held on the following agenda, on 13.01.2017, at 11.30 a.m. at the Principal office. All of you are requested to attend the same.

-: Agenda of the Meeting:-

- 1. To discuss about 'Departmental Profile'
- 2. To discuss about 'Annual Self Assessment Report'
- 3. Any subject arising at the time with kind permission of the chairperson.

Dr. Wasudeo Golait
I.Q.A.C. Co-ordinator

M.E.S. Arts & Commerce College,
Mehkar

Principal
M.E.S. Arts & Comm. College

Mehkar

Principal/Chairman IQAC

1> O.M. Gajbhuye 2) S.M.Dandade 3) P.P. Girniwale 4) U.S. Kale 5) PN. Humboad 7 (Azot. A.J (3 7) De Coolait Aux 8) P. D. Parihar SPR 9) Maind S.N. 10) Parihar P.D.

# Minutes of the Meeting

Resolutions: I.Q.A.C. Meeting

(on dt.13.01.2017 at 11.30 a.m. at the Principal office. Following members of the I.Q.A.C. were present in the meeting.

Dr. G. N. Parihar (Principal)
Dr. W. D. Golait (I.Q.A.C. Coordinator)
Prof. O. M. Gajbhiye
Dr. A. M. Patil
Prof. S. M. Dandade
Dr. U. S. Kale
Dr. P.P. Girniwale
Dr. P. N. Humbad
Prof. S. W. Padmane
Prof. G. D. Saoji
Prof. S. N. Maind

I.Q.A.C. Coordinator Dr. Wasudeo Golait welcome to all honourable office bearers of the I.Q.A.C. and start the meeting with kind permission of the Chairperson of the meeting.

# 1.. To discuss about 'Departmental Profile'

Resolution: Dr. Wasudeo Golait heighted revised on 'Departmental Profile' and Principal Dr. G. N. Parihar instructed to all Head of the Departments to prepare newly 'Departmental Profile' for uploading on College Website and for keeping

update information about teachers to the college records. All Head of the Departments gave assurance to submit all 'Departmental Profile'to the principal office.

2. To discuss about 'Annual Self Assessment Report'

Resolution: Dr. Wasudeo Golait heighted on revised 'Annual Self Assessment Report' and Principal Dr. G. N. Parihar instructed to submit it to the principal office at the end of the session.

3. Any subject arising at the time with kind permission of the chairperson.

Resolution: In timely issue, Principal Dr. G. N. Parihar guided to teachers to be perfect in preparing the Self Apprisal, Personal Profile and their Departmental Profile for the college record and uploading on college website. And satisfied the queries of the teachers in this regards.

At last I.Q.A.C. Coordinator proposed a vote of thanks and the meeting was adjourned with kind permission of the Principal.

Dr. Wasudeo Golait

I.Q.A.C. Co-ordinator
M.E.S. Arts & Commerce College,

Mehkar

### Action Taken Report of I.Q.A.C. Meeting

#### I.Q.A.C. Meeting

#### **ACTION TAKEN REPORT of I.Q.A.C. Meeting**

### 1. Action Taken for Resolution No. 1,2 & 3

All blank formats of Annual Self Appraisal, Personal Profile and Departmental Profile have been given to all teachers and HODs. And instructed to complete the work and submit immediately to the Principal Office.