



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

M.E.S. ARTS AND COMMERCE COLLEGE,MEHKAR

**RAM NAGAR, HARNA TEKDI ROAD MEHKAR
443301**

www.mesacollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

M. E. S. Arts And Commerce College, Mehkar District Buldhana (MS) was established in 1961 under the Mehkar Education Society Mehkar Dist. Buldhana (M.S.) is a profound educational movement offering K.G. To P.G. education since last 60 years to the rural students of Mehkar region. The College is Grant-in-aid College located in rural area of Buldhana district. The college is affiliated to Sant Gadge Baba Amravati University, Amravati (MS), a state university. The college is recognized under the section 2 (F) and 12 (B) of UGC act. Previously, the college has undertaken one assessment and accreditation cycles of NAAC and accredited with 'C++' grade. The majority of the students admitted in this College come from the rural, economically backward and agriculture background for whom higher education is still out of reach. Apart from teaching, learning and research activities, the college is always keen to imbibe the co-curricular, social, environmental and cultural values among the students. The management of this institution always strives to create well-trained and socially conscious graduates by providing excellent infrastructure and the environment that promotes Teaching and learning process.

M.E.S. Arts and Commerce College, Mehkar aspires to become an institution known for

1. First higher educational institution in Mehkar Taluka of Buldhana District of Maharashtra State.
2. Having the facility of higher Education in ARTS AND COMMERCE Stream, for U.G. and P.G. Courses, for rural students.
3. Thousands of students have been shaped their career & the process is continuous.
4. Regular Teaching Classes
5. Highly Qualified and Motivated Teaching staff.
6. Effective coordinating between teaching and research.
7. Providing quality education with a minimum fee structure as per S.G.B. Amravati University.
8. Promoting academic, Cultural, Self Depending, Moral, Ethical, Physical & Holistic Development of the Students.
9. Preparing students according to competitive present era.
10. Adopted continuous Process for Academic and professional development for teaching and administrative staff.

Location:

M.E.S. Arts and Commerce College is situated at Mehkar, a rural Tehsil of Buldana district in Maharashtra (Latitude: 20.144051 longitude 76.572353). Mehkar is 199 kms (East) far from Amravati and 160 kms (West)

from Aurangabad.

Vision

Vision

“To Become One of the Best Human Resource Development Institutions By Attaining Quality and Excellence in Higher Education.”

Mission

Mission

“To Impart Value Based And Time Oriented And Quality Education To The Aspirants By Nurturing And Maintaining Them According To The Present Era

And

To Make Them Competent, Ethical, Self-Dependent And Socially Responsible For The Nation Development

And

To Create Social, Cultural And Academic Excellence Environment For Their Overall Development”

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength of the Institution

- **Visionary, Motivated, Enthusiastic Proactive, participative Management** with the vision of the overall develop of the students.
- **The total area of college is 1 Hector 21 R in which built up area is 6157.76 sq. mtr.**
- College runs **Multi programs**
- **Grant-in aid** UG programs for **B.A & B.Com** And Non-Granted PG programs for **M.A. in History, M.A. in Economics and M.Com.**
- **UGC 2f & 12 B approved.**
- **ISO 9000:2015 certification.**
- **Highly qualified teaching Staff with excellence potential, 11 full-time experienced and dedicated teaching staff. (03 Professors, 04 Associate Professors, 04 Assistant Professors)**
- **09 teachers are Doctorate out of 11.**
- **02 teacher’s members are nominated on Faculty of the S.G.B.A University, which are contributing**

to curriculum design and implementation.

- **02 teachers are on Board of Study (BOS)** of the University.
- **05 teachers are recognized as Ph.D guides** by the S. G. B. A. University..
- Most of the teachers published their **own Academic Books**.
- **Well qualified and trained Administrative Staff**.
- **Safe and Secure college premises for Girls students**.
- **Enriched Library with large collection of Books**, Journals, E-resources, U.G.C. Books and students study room with all facilities
- **ICT enabled Computer Laboratory**.
- **Seminar Hall with Smart Board**.
- **ICT based teaching learning facilities**.
- **The entire premises and classes of the college are under CCTV Surveillance**.
- **Eco-friendly, Green, Clean & plastic free campus**.
- **Rainwater harvesting system**.
- **Sports and Play Ground**.
- **Regular Academic & Administrative Audit**.
- **Regular Green Audit, Environmental Audit & Energy Audit**.
- **Registered and functional Alumni Association**.
- **Student Development Cell** (As per University Act - 2016)
- **Student Mentoring System**.
- **Anti Ragging & Discipline Committee**.
- **Slow & advanced learners mechanism**
- **Feedback and its analysis system**.
- **Student Grievances & Redressal Cell**.
- **Anti –Sexual Harassment Cell**.
- **Gender Sensitization Cell**.
- **Parents-Teachers Association**.
- **Career Guidance cum Students placement Cell**.
- **Staff Grievance and Redressal Cell**.
- **Well Students strength**.
- **Regular Teaching Classes**.
- **Regular Students Evaluation**.
- **Students Centric Activities**.
- **Well developed and well maintained college Building with all amenities**.
- **Facility of Women Hostel in college campus**.
- **Welfare Schemes for students Government Scholarship**.
- **Welfare Schemes for the teaching and administrative staff**.
- **Patriotic motivational environmental college premises**.
- **Parents Teacher Association**.

Institutional Weakness

Weakness of the Institution

- **Limited opportunity in the curriculum design and development in the university**.
- **Less opportunity in games and Sports**.

- Not getting permission from the Govt. to fill the Vacant teaching posts which increase load on existing staff.
- No opportunity for strengthening academia-industry linkages due to lack of industrial area.
- Less opportunity of getting UGC grants.

Institutional Opportunity

Opportunities for the Institution

- Opportunity to develop the college into an Education Hub due to having large own land of the Mehkar Education Society.
- Having opportunity to introduce Under Graduation (UG) program in Science stream.
- Having opportunity to introduce Post-Graduate(PG) program in English, Marathi and Political Science.
- Opportunity of introducing New Certificate Courses
- Opportunity of introducing New Diploma Courses
- Opportunity of introducing Value Added Courses
- Having opportunity to start skill development, job oriented, self-dependent courses.
- Opportunity to introduce research projects as per need of the rural and agricultural area.
- To improve in consultancy and collaborative work, with various resources and industries based on rural and agriculture occupations.
- Opportunity of organizing National and International Level Conferences, Workshops, Faculty Development Programs, Professional Development Programs, Seminars etc.

Institutional Challenge

Challenges of the Institution

- The college has a challenge to make the students competent in English communication skills To make students self-employable It's a challenge in this rural area.
- To fulfill the expectations of Parents.
- To inculcate research and entrepreneurship skills among the students.
- To create awareness about the development of Professional Skills.
- Competition with already established and newly established education institutions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college is strictly confined to the curriculum as per directions and guidelines of the University. The

curricular teaching - learning is well planned, student centric which is executed every year, as per the college academic calendar which is prepared on the basis of the university academic calendar. As per the University Calendar of the SGBA University Amravati, At the starting of the session, Academic Calendar of the college has been prepared in which comprised curricular, co-curricular and extracurricular activities for effective implementation and delivery of the curriculum. All departments of the college prepare its departmental plan of action, annual calendar and teaching plan, Course plan on the basis of the College Academic Calendar. Head of the Department of the college designs Time Table for all UG & PG programs. Every faculty of the college maintains diary containing daily teaching work, activities. Allotment of assignments, seminars and group discussions, evaluation through unit tests and record all kind of work and curriculum delivery. The curriculum delivery is timely & effectively conducted by Class lectures, ICT based lectures, by providing study materials, Notes etc. For active participation of students quiz, debate, group discussion, are organized in the Department. Apart from regular classes tutorials or extra classes are taken for enhancing the knowledge of students. Besides the use of conventional teaching style, ICT is used for making effective teaching and learning process by the teachers. Industrial visit, Visit to banks, environment study tours, Unit Tests, Assignments, Teaching Videos, Seminars on soft skills, communication skill development programs etc. are used for effective curriculum implementation and overall development of the students. The mechanism is designed & developed in meticulous manner to encourage participative, collaborative & experiential learning. Every subject in the curriculum is replete with cross cutting issues which are relevant to gender, environment, human values and professional ethics. It's a great honor for the institution that 02 faculties of the college are nominated on the University Faculty who are contributing to curriculum design and its implementation & 02 members are members of their Board of Studies.

Teaching-learning and Evaluation

The vision, mission and objectives statement of the college clearly states that the entire work journey of the college is student oriented and focused on their overall development; therefore College has been conducting various student centric programs, events and activities every year by which the teaching methodologies become more experiential, participative and problem solving. All teaching and learning process are run as per teaching plan and college academic calendar. Teachers make difficult concepts in their easy and vernacular language as well as ICT tools are used to clear their concepts practically. The college is committed to provide quality education to the students for their better and excellence career then the quality education is regularly checked out and monitored by the mechanism of the college.

For providing best and quality education college has developed its transparent mechanism as per the directions and guidance of the Govt. and University.

We have adopted this policy for part one students of B.A. and B.Com, after knowing the Slow Learners and Advanced Learners of the class, every subject teacher takes needful actions extra classes and unit test and advanced learners are motivated for their more better performance.

So that learning process of the college became more experiential, participatory and problem solving by conducting the various co curricular activities just as Student Seminar with power point presentation, Student Study Circles, Group Discussions, Industrial Visits, Bank Visits, Environmental Study Tour, Debates on syllabus, Online Quiz, Online Meetings and Online Classes, Assignments, viva voce, Project Writing for PG students, motivating to write Articles, Poetry Recitation. The college organizes co curricular activities, extra-curricular activities, sports and cultural events which help the students for their holistic personality development.

. College emphasized on ICT teaching and learning methodology. Every teacher used the modern technology for their excellence teaching performance. The audio visual have been installed in three classrooms of the college, one of them is smart board classroom regular classes are being conducted by using the ICT facility. Therefore every teacher of the college emphasizes to use ICT in his/her teaching and learning process for developing the quality in teaching process.

Research, Innovations and Extension

M.E.S. Arts and College Mehkar has constituted research which monitor the research activities and various activities are organized to create research ecosystem and for developing the research culture for transfer of knowledge of research among the teachers and students. The Research Committee of the college encourages teachers to pursue PhD. There are total 11 full time teachers in our college, 09 teachers are PhD holders out of them, while 02 teachers are pursuing PhD. 05 PhD supervisors are approved by the S.G.B. Amravati University.

Most of the teachers have published their papers in proceedings of National and International Conferences. Our college has organized 01 National Level NAAC Workshop, 01 National Level MES One Week Faculty Development Program on E-content Development in the session 2019-20 and 02 National Level e-Conferences in the session 2019-20 & 2020-21 during the COVID-19 Pandemic period. The college has taken various initiatives for creation and transfer of knowledge. The college organized workshops/seminars on Intellectual Property Rights and Research Methodology.

The College organized a number of extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development. Most of the activities are focused on the 'awareness of water conservation' and program of matdar janjagruti abhiyan, and gram swachata abhiyan with collaboration of adopted villages Gram Panchayat and villagers, Voters awareness, social, economic and educational survey, intellectual program in the adopted villages, Blood Donation Camp, Tree Plantation, Road Safety Awareness, Swach Bharat Abhiyan, Rally for collecting contribution from the society for flood affected people in Kolhapur and Sangli districts of Maharashtra, National Equality Awareness, etc. NCC of the college is committed to develop, patriotism, character building, qualities of leadership, maintaining discipline, Spirit of adventure among the students. The Cultural department of the college organized various extension activities like awareness rally for cleanliness, various days of the National Heroes, cultural activities, Aanand Mela, Yoga Day, Cleanliness Drive, etc. Which were very much helpful the college to cultivate their hidden talent and enabled them aware towards the society and the Nation.

Infrastructure and Learning Resources

As per the need of the college students and as per the expectation and requirement of the Sant Gadge Baba Amravati University, Amravati the College has made available adequate physical and updated academic facilities and modern teaching, learning environment to the overall development of the students. **The total area of college is 1 Hector 21 R in which built up area is 6157.76 sq.mtr.** The main building of the college had constructed in straight line having ground floor and first floor wherein **Classrooms with all comfort seating facilities** with good ventilation & light.

The college also has **separate common rooms for boys & girls**. Also adequate **drinking water facility with RO, separate urinals for boys & girls, canteen for students and staff, Hostels for girls, separate parking facility for students and staff etc are available in college campus.**

Total campus of college has lush **green campus** with many decorative plants and trees across the college. **An entire campus of college including classroom is under CCTV vigilance** so as to maintain proper discipline in college. Biometric machine is also available for staff. Beside classrooms every teacher has its own departmental cabin with computer, adequate furniture for personal guidance to students. Thus the institute provides healthy and hopeful learning environment to students.

Class Room:-The College has well equipped **10 classrooms with sufficient and good quality furniture, lighting, fans, and audio-visual facility.** College also has **LCD projector** for providing all kind of knowledge to the students.

Seminar Hall: - The College has **2 seminar halls** with adequate required facilities. just as **ICT enabled facility, LCD Projector,** adequate light, fans as well as seating furniture.

ICT Room: The College also has one **ICT/virtual room with smart board, LCD projector, cameras, mike, speakers, pointers and learning management software.** Teacher can make use of this facility for online education and prepare own educational videos. Students can attain the lecture at anytime anywhere on his mobile/computer.

Computer Lab: - The College has Computer laboratory having **48 computers.** All computers are connected through **LAN & broadband internet facility.** **Computer lab is also having LCD projector facility.**

Student Support and Progression

Our College is committed to its vision and mission to provide need based quality education to the students as well as the basic & primary aim of the college is **“Education of Life and Life For Making Responsible Students for the Nation”** according to this soul of the college has been concentrating and striving to give shape to the personality of the students for their overall development. College facilitates the scholarships provided by the state /Central Government. The students belonging to reserve categories receive scholarships under various schemes.

All departments of the college provided proper platform to the students for their representation at the all levels of the college. So our college involved in number of activities at college and society level, by taking them as members of the different college working committees just as Internal Quality Assurance Cell, Grievances Redressal Cell and Anti-ragging Committee, Discipline Committee, Library Committee, N.S.S. Committee, N.C.C. Committee, Sports Committee and Cultural Committee, Magazine Committee. The representative students played an active role in giving suggestions which have been considered by the committees for overall development of the college and college activates. And most of the programs are planned by the students which are monitored and executed by the students of the college. ICT enabled infrastructure aim for the support and progression of the students. Many cash prizes are given by the teachers and various departments to the distinctive and meritorious students in curricular and extra-curricular activities in the motivational program of **“Yes I Can”** on the occasion of 26th January, every year.

Students actively participated in the flag hoisting celebrations on 15th August and 26th January, participating in magazine committee, active participation and representation in Blood Donation Camp which is held by the N.S.S., N.C.C., Sports, Alumni Association, the College has a registered Alumni Association as Alumni are the important stakeholders in the development of the college.

The activities of the N.S.S., N.C.C. Cultural and Sports departments of the college develop the values among the students just as integrity, honesty, perseverance, discipline respect for all, ethics, service, Social responsibility.

Governance, Leadership and Management

Governing Body of the Mehkar Education Society Mehkar is the apex body of the institution. This body makes plan & policies as well as executes developmental activities of the institution. Our institution emphasis on participative democratic and decentralized governance. As per our vision and mission of the institution is committed to provide need based quality education and to fulfill the educational needs of students from the diverse background in this rural area.

Governing Body of our institution has been constantly doing efforts for providing quality education to all the sections of the society for their holistic development by including principal and teachers. The Principal, CDC, IQAC, and the teaching and non teaching staff plays a vital role in the making and implementing the policies regarding to the teaching, learning, research and extension activities through collaboration and participative governance.

The I.Q.A.C. composes different needful college committees of the teachers including students in some committees, for the smooth functioning of the college.

The college working committees have been formed by including the teachers, students, non-teaching staff which shows inclusiveness, democracy, transparency in the overall governance of our institution. The Principal, Teaching and nonteaching staff have freedom to give suggestions to the management for the improvement of quality parameters in this way all of them get representations in the key decision-making in the Institution. The participative decision making strategy of the Management helps to achieve the Vision, Mission, Goals and Objectives of the institution. The institution has College Development Committee comprising of the Management representatives, IQAC coordinator and the senior-most staff members, students and social activists. The IQAC helps the faculties for making proper files for the CAS promotion.

. Optimal utilization and execution of the budget is monitored through external auditing. The teaching-learning process is monitored by conducting the departmental meetings. Self- appraisal of teachers helps towards the quality enrichment of the academic process. Group Insurance facility is provided to the staff. The Medical reimbursement facility is available to the staff members as per Government norms.

The college has prepared five-year perspective plan from 2016-17 to 2020-21 and works according to the plan.

Institutional Values and Best Practices

College gives admission irrespective of caste, color, creed and sex. The college has formed **Students Grievance Cell, Staff Grievance Cell, Anti Ragging Cell & Discipline Committee**. College has been striving for employability skill and **human values** among girl students. College emphasized on paperless work in college. IQAC communicate all its notices, information, data and reports through email and WhatsApp, and also other departments adopted such practices. College has two ramps for the Specially divyang (disabled) students. there is rest room with divyangjan friendly toilet, wheel chair etc. Yoga and Health awareness program are conducted. and Our College is deeply conscious about the gender equality. Waste management is strictly followed in the college. College has developed a **rainwater harvesting system**.

Campus of the college is under **CCTV cameras** and 24 hours security available in the campus. College has common room for girls. Girl's Common room is equipped with sanitary napkin wending machine.

The college has conducted **Green Audit , Energy Audit, Environmental audit** as green campus healthy campus initiative. College campus is the plastic free campus. college has facilitated to the students and staff for wet garbage and solid garbage or waste. college has installed fire extinguishers for safety measures.

The vision, Mission, Aims, Objectives and core values have been displayed on the website of the college. **Code of counduct** has been prepared and establishe **Code of Conduct adhare Committee** in which .defined policies, functions for teachers and students and mentioned the roles and responsibilities for the teachers, administrative staff, Principal and all Committees. College has best practices of **Blood Donation camp, Anand Mela** for the students, "**Yes I Can**" (Price distribution ceremoney and motivational ceremony) & **Industrial Tour**.

The college conducted the **birth and death anniversaries** of great heros of India. as well as celebrates national/international festivals just as Republic Day and Independence Day, International AIDS Day, Constitution Day, World Yoga Day, World Women's Day, World Environment Day, World Consumer Day, World Tourism Day etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	M.E.S. ARTS AND COMMERCE COLLEGE,MEHKAR
Address	Ram Nagar, Harna Tekdi Road Mehkar
City	Mehkar
State	Maharashtra
Pin	443301
Website	www.mesacollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ganesh N. Parihar	07268-224803	9422313233	07268-224803	messr_mehkar@rediffmail.com
IQAC / CIQA coordinator	Wasudeo D. Golait	07268-8007291004	8007291004	07268-224803	drwdgolait@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1961

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-01-2003	View Document
12B of UGC	15-10-2018	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ram Nagar, Harna Tekdi Road Mehkar	Rural	3.17	4051.59

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HSC Pass	English	560	94
UG	BA,Marathi	36	HSC Pass	Marathi	560	94
UG	BA,History	36	HSC Pass	Marathi	560	94
UG	BA,Economics	36	HSC Pass	Marathi	560	94
UG	BA,Political Science	36	HSC Pass	Marathi	560	94
UG	BCom,Commerce	36	HSC Pass	Marathi	360	149
PG	MA,Economics Pg	24	Graduation in BA or Commerce	Marathi	240	59
PG	MA,History Pg	24	Graduation in BA	Marathi	240	21
PG	MCom,Mcom	24	Graduation in Commerce	Marathi	240	44

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	4				3				4			
Recruited	4	0	0	4	3	0	0	3	4	0	0	4
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	6	1	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	4	0	0	3	0	0	2	0	0	9
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	167	0	0	0	167
	Female	76	0	0	0	76
	Others	0	0	0	0	0
PG	Male	51	0	0	0	51
	Female	73	0	0	0	73
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	95	91	70	59
	Female	50	38	30	31
	Others	0	0	0	0
ST	Male	6	6	1	0
	Female	3	1	2	2
	Others	0	0	0	0
OBC	Male	269	265	200	201
	Female	114	95	100	90
	Others	0	0	0	0
General	Male	43	35	25	22
	Female	24	16	16	10
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		604	547	444	415

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	We are abide to the affiliating university to run all courses in this regards & our college is affiliating to Sant Gadge Baba Amravati University Amravati Maharashtra and therefor we are ready to implement all kind of courses in which having multidisciplinary or interdisciplinary courses.
2. Academic bank of credits (ABC):	Very soon our affiliating university is going to introduce the Academic Bank of Credits as per new education policy in different courses and our college will be implemented all guidelines regarding to ABC and following the all guidelines in this regards.
3. Skill development:	Our college has planned to implement the skill development programs which has been directed by our education policy in New Education Policy implementing procedure.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our college is already implementing the appropriate integration on Indian knowledge system in our teaching and learning process just as English, Marathi & Hindi which is conducted in classroom teaching as well as online teaching process.
5. Focus on Outcome based education (OBE):	Our college has been focusing on outcome based education therefore every year we evaluate the course outcomes and program outcomes and implanting the necessary actions.
6. Distance education/online education:	Our college implemented Online Education as per need of the situation.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	09	09	09	09
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	05	05	05

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
415	444	547	604	673
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
820	820	820	820	820

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
131	84	138	104	113
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	11
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 12

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
105.03	119.19	104.05	86.46	69.13

4.3

Number of Computers

Response: 50

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response:

The College has adopted following procedure for effective delivery of the curriculum of the university.

- For achieve effective and efficient curriculum planning and implementation therefore the college prepared the academic calendar commencement of the every academic year.
- As per the University Calendar of the S.G.B.A.University Amravati, At the starting of the session, Academic Calendar of the college has been prepared in which comprised curricular, co-curricular and extracurricular activities for effective implementation and delivery of the curriculum, By taking in consideration of the National and State holidays.
- All departments of the college prepare it's departmental plan of action, annual calendar and teaching plan, Course plan on the basis of the College Academic Calendar, teaching plans and discuss them among its faculty members, to fulfill the objectives of the curriculum delivery.
- Head of the Department of the college designs Time Table for all UG and PG programs as per college and university directions.
- It is displayed on notice board and college website.
- All teaching staff prepares their own annual individual teaching plan.
- Principal of the college introduces the students and speaks on vision and mission of the college, Academic and infrastructural facilities, welfare schemes, Academic facilities in the college, Introduction of the faculties and other staff, Scheduled events & Best Practices of the college, time table, College discipline, Curricular and extra-curricular activities of the college, various committees of the college, rules and regulation of the college, anti ragging rules, introduction of the code of conduct concerning the students etc in the Induction Program.
- The curriculum delivery is timely & effectively conducted by Class lectures, ICT based lectures, by providing study materials, Notes etc. Students are taught by Power Point presentations to make easy the any kinds of difficult topics.
- For active participation of students quiz, debate, group discussion, are organized in the Department, Apart from regular classes tutorials or extra classes are taken for enhancing the knowledge of students.
- Every faculty of the college maintains diary containing daily teaching work .&The lectures plans are recorded in Academic Diary of teachers, The Principal monitor the same.
- The Principal of the college takes review on Completed and remain syllabus, Course delivery and students progression time to time through departmental meetings and syllabus completion reports from the teachers.
- Academic review and feedback from students are regularly collected to strengthen future curriculum development as well as for knowing the performance of the teachers, their subject syllabus, teaching methodology, infrastructures etc. and actions action are taken if any.

- Besides the use of conventional teaching style, ICT is used for making effective teaching and learning process by the teachers.
- Using and emphasizes on Computer literacy, Google online Test, Use of Google Classroom, online and offline Quiz, Seminars, Group Discussion, Seminars on Competitive, PPTs, Presentations etc. Industrial visit, Visit to banks, environment study tours, Unit Tests, Assignments , Teaching Videos, Use of Charts and graphs, Seminars on soft skills, communication skill development programs etc. are used for effective curriculum implementation and overall development of the students.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Response :- yes

Continuous Internal Evaluation (CIE) is the integrate part of the teaching and learning system therefore M.E.S. Arts and Commerce College, Mehkar follows guidelines of SGBA Amravati Uninversity, CIE of the students is done by all subect teachers of the college. The College introduces the process of evaluation to assess the performance of the students.

CIE system at the College level.

The College has introduced CIE of students and teachers performance at the college level.

• Evaluation of Students by Teachers:

1. Organizing Regular unit tests for every single unit for each subject, as well as Surprise test & Quiz are conducted.
2. Regularly slow learner are monitored as well as the fast learners both of them are encouraged by reviewing their performance.
- 3.. Evaluation of the students are done by organizing Group discussions, Seminars and guest lecturers regularly.
4. Staff meetings are conducted periodically to review the evaluation process
5. Prior announcements are made in the college notice board about the details of the tests/ internal assessment, computer practical, and university examinations etc.
6. The evaluation methods are informed to the students well in advance through the induction programs conducted by the college.
7. The pattern of examination is explained by subject teachers in the classrooms.
8. The students are informed about class tests and assignments in the class and also through the display notice boards.
9. All faculties conducting tutorial classes to clarify doubts and again explain the hard and

critical topics.

10. Display all results of unit tests marks after end of tests.
11. Encourage the students for appearing for betterment examination.
12. Students fill the **Feedback Form** that is designed for bringing the strong and weak points in the performance of a teacher. after one month of starting teaching in the academic year.
13. Feedback is taken from the students, These feedbacks are analyzed, discussed and corrective measures are taken.
14. The College has introduced self-assessment report/ self – Appraisal report to be filled by each teacher on an annual basis in the format given by the S.G.B.A University Amravati. This enables the faculty to understand their academic stand and to engage themselves in activities towards furthering their academic status.

University Examination Internal Assessment at College Level.

Internal assessment of the students divided in to two separate parts as per university norms **(i) Theory**
(ii) Practical

1. **Theory** :- For theory paper there is 80 marks for university examination and 20 marks for internal assessment for each subject except Computer Subject, Computer practical having 40 marks for practical and 60 marks for theory paper.
2. **Practical**: There is computer internal practical examination for as a part of university examination. The students of Computer are assessed by Description, Practical Book, computer Practical and viva-voce. After completion of internal assessment for theory and Practical marks are be sent to the University The University examination results are critically analyzed by the Heads of Departments and discussed widely with the Principal for guidance and improvement of both teachers and students.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 80

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 04

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Response :

vision, mission, objectives and core values of the M.E.S. Arts and Commerce College, Mehkar focuses on itself the volume, need and importance of the cross-cutting issues for the overall development of the students. The College runs the courses in Arts and Commerce stream and Curriculum is designed by SGBA University, Amravati in which comprised various lessons, topics, chapters covering cross cutting issues relevant to civic sense and responsibility, Gender, Environment and Sustainability, Human Values and Professional Ethics. All these aspects are practically addressed and focused on these issues.

Environmental Study is a compulsory subject for all under graduate second year students, related to Environment and Sustainability. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of SGBA University in various subjects in the form of topics, chapters, poems and co-curricular activities. About Environment and Sustainability related issues, There is degree program of Environment in B.A & B.Com second year syllabus, the students get the knowledge of Environmental Study.

Activities of the departmets.

- Poster Competition, Essay Competition on Ozone Day , World Water Day, Plastic Eradication, Save Energy, Eradication of Pollution, Awareness of Cleanliness programs, Tree Plantation,Swaccha Bharat Abhiyan and Street Plays on the issues of Environment, Health awareness programs are organized.by NSS.
- Ozone Day, World Consumer Day and organize Seminar on Intellectual Property Right,Anti Poverty Day.are organized by the dept.of Economics.

- Department of History and English organize World Tourism Day, International Tourism Day, Human Right Day.
- Department of Sports and Game organizes the program on National Integrity Day,
- Alumni Association, NSS, NCC & Cultural Depts. organizes Blood Donation Camp.
- Department of Cultural organizes various cross cutting programs like Days of the Heros of the country,.

Syllabus Based Cross cutting, Human Values, Professional Ethics issues.

1. Principles of Business Management, Marketing Management, Human Resource, Business Organizational Behaviors, Planning and Administration, Labour Economics, Business Ethics, Intellectual Property Right, Human Right, Consumer Protection Act, Advertising and Sales Promotion, Cyber Law, Organisational Behaviour, Gender Equity, Business Law, Business Ethics & Corporate Social Responsibility, The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity, Professional Ethics, Ethical practices such as truthful information, and unprejudiced approach are taught in content of syllabus.
2. **Environmental studies:** which are compulsory subject at B.A-II & B.Com-II level and also some environmental issues included in the syllabi of English, Marathi, History, Economics, political Science. There is a compulsory paper of Environmental Science in which a detailed project report is prepared based on the surrounding area.
3. **Human Values:** Human Values are covered in curriculum of Marathi, English, political science, Economics, History, and B.Com program.
4. **Professional Ethics:** In commerce and management professional ethics are inculcated with the subjects like Insurance, Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications. Communication and soft skill has place in many of these courses. Professional ethics are also integral part of curriculum in all programmes. Political Science, Sex ratio, education of child mortality, water scarcity, drought, pollution etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 22.22

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	02	02	02

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 29.64

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 123

File Description	Document
List of programmes and number of students undertaking project work/field work /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 32.72

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
415	444	547	604	673

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1640	1640	1640	1640	1640

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
820	820	820	820	820

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

As per Vision, Mission our college is focusing on the overall development of the students, for that it is most necessary to the college to detect slow learners and learners and make the strategy for developing them by all aspect While classes start, every Subject teacher takes initiative to identifies the learning level of the students through class-room interactions., during their lectures in the classroom ,to be checked their subject knowledge by adopting the method of question and answer, classroom discussion, their last year academic performance in the university examinations. The academic performance of the students much helps to identify the slow and advanced learners. By all these ways, every teacher identifies the slow learners as well as advance learners. for their subject and make different list for both types of students for the further actions.

Extra Efforts for Slow Learners:

Slow learners are specially cared by every subject teacher, by adopting various methods just like

- conducted remedial coaching classes, class tests, extra classes organized for the particular complex portion of the syllabus.
- conducted tutorial classes at UG and PG level students.
- Weaker students are provided extra notes, books for their respective subjects,
- The library of the college play major role for providing extra books to the students promptly.
- Students are motivated by organizing motivational classes, Communication Skills Development Programs.
- All teachers make the students fearless to discuss their all kind of problems, due to that students do not feel hesitation and they can discuss their issues frankly with the teachers.
- All teachers regularly provide personal attention to the slow learners , discussing their issues, problems and motivate them for their academic development.
- Slow learners are guided to improve their performance in the university examination. etc.
- in the result of all expected and targeted academic progress and outcome are seen among the slow learners.

Extra Efforts for Advanced Learners:

The College provides several facilities to the Advanced learners to develop their knowledge and skills.

- Additional special notes are given to the advanced learners.
- Extra classes for satisfying their doubts,
- Special unit tests are conducted for them.
- They are encouraged to grab new and advanced information through the internet to bring out their full potential.
- They are guided to solve the model question papers.
- Expertise guidance is given to them for better performance.

- Advance learners are encouraged to take active part in college programs as well as to participate in various competitions.
- The college also organizes the guest lecturers of eminent subject experts for upgrading their subject knowledge, a
- Advanced learners are asked to share their academic progression experience to the slow learners, and organizing the seminars. .
- The advanced learners are also motivated for higher goals and are encouraged to appear for various competitive examinations.
- To motivate them every year during the motivational program “YES I CAN” which is organized every year on 26th January.
- Thus every teacher takes initiative to enhance the quality of students .

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 38:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Response:

The vision, mission and objectives statement of the college clearly states that the entire work journey of the college is student oriented and focused on their overall development; therefore College has been conducting various student centric programs, events and activities every year by which the teaching methodologies become more experiential, participative and problem solving.

regular traditional method of teaching, teachers are more focused on the ‘conceptual clarity’ of their subject..

Methods of teaching:

1. Experiential Learning –

- Each department prepare 'Students Study Circle' for participative learning purpose.
- Department of Marathi and English provide the practical experience of their lessons, stories, Novels, Drama and Poetry by using the ICT tools.
- Department of Political Science arranges the students' visits to the poor people.
- Department of Commerce organizes practical approaches by organizing financial events and make available the students practical knowledge by using ICT tools.
- organizing visits to the financial institutions of the local area,
- visit to industries to understand the manufacturing process etc.

1. Participative Learning –

- Students prepare 'Students Study Circle' by which students can improve their creative and administrative skills, in which students are organized various kind of programs under the guidance of the respective teachers.
- Students actively participate in each program.
- The students of N.S.S. do visit to adopted village, to survey of poverty, illiteracy, census, financial status of the poor farmers etc.
- Advanced learners conduct the classes for the slow learners for explaining the particular concept of any Syllabus based subject.
- Group Discussions, Seminars are organized for developing Leadership qualities among the students.
- The college motivates the students to publish articles in the College Magazine "Prerna".
- Various Special Days like Independence Day, Republic Day, Maharashtra Day, Teachers' Day, NSS Day, NCC Day, and Anniversaries of National Heroes are celebrated every year.
- Students follow themselves all kind of College rules and regulations.
- Alumni Cell, NSS, NCC, Cultural and Sports depts. conducted t Blood Donation Camps, Tree Plantation, AIDS Awareness Campaigns, Swachh Bharat Abhiyan, Students Rally etc.

1. Problem-Solving Method –

- In the classroom teaching, Students involved in the learning process and asked their doubt.
- Also teachers satisfy their doubt and query immediately and encourage them to ask the questions regarding teaching methodologies.
- For testing their knowledge of the topic teachers always organized Unit Test
- There is a Suggestion Box in college premises wherein students can put his or her any type of problem regarding teaching as well as they can suggest any thing regarding to teaching or any inconvenience in the college, the principal takes action in this regard.
- The college organizes guest lectures on Insurance, Share Marketing, Retail Marketing. These entire efforts help them to pacify the curiosity of their problem raised while learning in the classroom lecture.
- It also helps to made available them an opportunity for self-evaluation and self-assessment by improving the skills of curiosity, self confidence of putting doubts, listening, speaking, reading , writing abilities etc.
- The result and output of all above efforts of teaching methodologies are very positively seen in the behavior of the students.

File Description	Document
Upload any additional information	View Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Response:

- In the era of the ICT college is instating on using the ICT based teaching and learning methodology.
- The audio visual have been installed in three classrooms of the college, one of them is smart board classroom regular classes are being conducted by using the ICT facility. Therefore every teacher of the college emphasizes to use ICT in his/her teaching and learning process for developing the quality in teaching process and make it more interesting and effective by using audio visual aids such as power point presentations, You Tube videos, use of Google Classroom, Google forms etc.
- Teachers complete his syllabus in time as per his individual teaching plan.
- The Academic diaries of the teachers are checked regularly at the end of every month by the Principal.
- At the beginning of the session and at middle of session the college takes students feedback regarding to the teaching methodology of the teachers, if students suggests any query or deficiencies are be satisfied by the principal.
- Every department organizes the student's seminars and group discussion for evaluation and development of the students.
- Guest lecturers of the subject are organized by the teachers by inviting the faculty members of the other colleges.
- The principal takes reviews of the syllabus two times in each semester from the every teachers of the college. Before the end of last month of the semester the Principal reviews the syllabus completion reports from the teachers, and checks the syllabus is completing as per teaching plan or not, if found any, needful suggestions are given by the principal in connection of completing the syllabus and for taking extra classes of the students.
- At the end of the session, again the college collects the feedback forms the students regarding the overall views of the students.
- Regular Unit Test Conducted by every Subject Teacher twice in a semester.
- SOUL Software is installed in library.
- For smooth working every department of the college has been provided computers with internet facility.
- College has its website recorded teaching videos have been uploaded on website.
- Day to day activities of the college, teaching videos, news, reports and all other information are being uploaded on it for knowing to the all stakeholders.
- CCTV Cameras in every class room have been installed in the college premises to monitor the all teaching and other activities.
- In the corona pandemic situation all teachers have took online lectures by using ICT facility and

most of the teachers have recorded their videos of online lectures.

- Such all online lectures of the teachers have been uploaded on the college website for those students who could not attend the online classes.
- All syllabuses of all subjects have been completed by the teachers by using ICT ads.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 38:1

2.3.3.1 Number of mentors

Response: 11

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 78.57

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality /

D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 80

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	09	09	09	08

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 16

2.4.3.1 Total experience of full-time teachers

Response: 176

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

MES Arts and Commerce College, Mehkar, Dist. Bandana has taken efforts to improve the performance of students by framing in 'Continuous Internal Evaluation' at the college level. The Practices have been as following :

1) Class Assessment Test : Class assessment test is based on unit system. Unit test are conducted after

completing unit. Question bank is provided by the faculty members for respective subject.

2) Remedial Classes and doubts clearing Sessions : Remedial Coaching classes are taken. Doubts clearing sessions are taken in the classroom As well as after the lectures.

3) Unit Test Examination: Test examinations are conducted by every subject teacher of the every department, after completing the syllabus as well as at the end of the every semester /session. All Examinations guidelines of the S.G.B. Amravati University. Students are encouraged and guided how to solve question papers of the previous examinations

. 4) Assignment and viva voce Assignments are given to the students and organized the viva voce all the students of the college for every subject of the syllabus of the course, twice in a year at end of every semester examinations as per guidelines of the SGBAU Amravati.

5) Practical Examination : University Computer practical examinations are organized at the end of the every semester. All students of the B.com course are assessed by the University External Examiners as well College Internal Examiners. Before all whole year students are evaluated time to time at the time of Continuous practical at the College computer laboratory. They are given various Practical for practicing which are regularly checked by the computer teachers, and they are guided by the teachers if found any deficiency/s.

6) Finding Slow learners and Fast learners: Every Subject Teacher adopted the practice of finding the slow and fast learners in their class and proper adequate coaching classes are conducted for both types of the students, by the teachers of the college. And encouraging the advance learners by reviewing their performance in examination and monitoring the improvement in learning of slow learners as per guidelines provided by the teachers.

7) Participative Events: Participative and Evaluating Events just like Group Discussions, Seminars Brain Storming Events are organized by the departments of the college as well Guest Lectures are organized and stimulated the students for asking the question during the lectures for satisfying their doubts.

8) Use of Social Media: for Internal Evaluating System, What'sapp group of every class of the students are formed and all concerning notices, Notes of the all events of the college, Subject Syllabus, doubt clearing discussions are conducted by using the social media adds as well as all notices are also flashed on the college website.

9) Evaluation: All Assignments, Answer sheets of the Unit Test Examination are evaluated by the subject teacher and given needful suggestions to the students whatever found the lacuna.

10) Result Declaration: Class wise unit test, sectional exam result declared within seven days from the end of the examination, complied marks are displayed.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Response:

- The college has been insisting to satisfy all types grievances of the students mostly regarding to their internal and external examinations.
- In induction program which is named as 'Welcome Fresher' program, The Principal of the college lights on the examination, Unit Test, evaluation procedure, Course outcome, Program outcome it's importance and future benefits of the program as well as he introduces the procedure of the examination and College rules and also introduces the grievance redressal procedure of the college, Where they can put their grievance regarding to any kind of issues, also introduces the college committees.
- The Principal discusses all exam related grievances with admission and Examination committees.
- The Academic Calendar of the college is displayed on the college notice board and on college website, at commencement of the session, for all stakeholders.
- Teachers conduct unit test, home assignment, Subject Seminar, tutorial, group discussion, subject viva voce etc.
-
- However, Coordinator of College Examination Committee pays attention to smooth conduction of the examinations and he deputs some teachers as internal supervisors and internal flying squad, this squad visits every classroom for controlling the situation.
- All students are informed already to discuss any issue with the concern teacher or Head of the examination committee or the principal.
- At initial level the issue of the students is solved by the discussion of the concern teacher.
-
- As well as college created a system for the students to apply directly to the examination Committee in written form.
- Unit test exam marks of the student are convey to the students and also displayed on the college notice board and if arise any query or queries are discussed with concern students and teachers insist to satisfy them and remove their query.
- College provides prescribed forms of the grievances which are filled by the students and proper action is taken immediately by the Examination Committee.
- There is suggestion box for the students in the college; students can put their query or suggestion for Internal examination reform as well as any their personal issues, also College provide complaint or suggestion link on the college website..
- Students adhere the zero tolerance policy for the malpractices as per college rules regarding to the internal and external examination.
- Teachers conduct the internal assessment by asking questions to the students, in the actual teaching classes, conduct unit tests, for evaluating their subject knowledge and understanding level and it is very helpful to find out slow and fast learners.
- The answer scripts of unit tests are given to the students for knowing them their mistakes while solving the question paper and to know their actual performance regarding to strength and deficiencies of their studies and techniques of solving the question paper..Also teachers guide them how to remove such types of mistakes.

- In the classroom students deal the grievances and complaints regarding to internal evaluation system of the college, It makes the evaluation process more transparent and robust..

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

M.E.S. Arts and Commerce College, Mehkar is affiliated to Sant Gadge Baba Amravati University, Amravati. The college offers Under Graduate (Grant in add basis) and Post Graduate courses (Non Grant Basis) under the Faculty of Arts, Commerce.

- **College runs under graduate Programme for Arts and Commerce Faculty**
- **Post Graduate Programme:** Two post graduate courses in Arts faculty which are run (1) **M.A. in Economics and (2) M.A. in History.** And one post graduate course in Commerce (1) **M.Com.(Master in Commerce).**

Arts Faculty

Arts Faculty (UG):- The Bachelor of Arts requires three years of full time study consisting of six semesters. The College offers 6 programs in six arts subjects

- (1) Compulsory English,
- (2) Marathi
- (3) Economics
- (4) History
- (5) Political Science
- (6) Marathi Litt.

Arts Faculty(P.G):- In Arts Faculty, the master degree require two years of full time study consisting of four semesters. The College offers 3 programs in s Arts subjects (1) M.A. in Economics and (2) M.A. in History.

Program Outcomes (B.A. and M.A.)

After completion of B.A. & M.A. program student will be able to

PO 1: To understand the value of money and seven theories understand the importance of economics

PO 2: To develop ability of understanding knowledge in the field of humanities.

PO 3: To develop ability of becoming cultured & good citizen of the country.

PO 4: To develop ability and efficiencies to get employment.

PO 5: To develop ability of Critical and creative thinking

PO 6: To develop ability of understand fundamentals values of Indian Constitution and culture.

PO 7: To develop ability of Community engagement and global understanding.

PO 8: To develop ability of using communication skills and soft skills.

PO 9: Development of ability to be socially responsible and conscious.

PO 10: To inculcate ethical value among students.

Commerce Faculty

Program Outcomes (B.Com and M.Com)

After completion of B.Com. & M.Com. program student will be able to

After completion of B.Com. Program student will be able to

PO 1: Thorough knowledge about fundamentals of Commerce

PO 2: First-hand knowledge about general aspects of Financial Accounting.

PO 3: Ability to identify and record transaction, passing adjustment entries, construct financial statements and close the Books of Account at the end of Accounting Period.

PO 4: Ability to understand the principals and are of management.

PO 5: Ability to acquire entrepreneurship qualities and skill.

PO 6: Ability to understand basic accounting knowledge as applicable to business

PO 7: Ability to describe the accounting principles and regulations that govern financial statements.

PO 8: Practical exposure that would equip the student to face the modern day challenges in Commerce and

Business.

PO 9: Ability to understand basic knowledge of statistical techniques applicable to business.

PO 10: Ability to set up and run a Computerized Accounting System. Computer efficient course comprises ICT, Tally & Computer fundamental operating system.

PO 11: Ability to understand concept of banking, insurance, marketing, e-commerce etc

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Response:

The vision and mission statement of the college, itself clearly states the approach of the college towards the overall development of the students by attaining quality in higher education. College runs two courses Arts and Commerce and college constantly working on the attainments of the outcomes of the courses.

Similarly, the College pays attention of measuring the level of attainment of POs, Cos, PSOs for implementing of above stated programs as per plan of action. The college follows formal as well as informal mechanism for the measurement of attainment of the outcome and try to take necessary steps accordingly.

Attainment of programme outcomes and course outcomes are evaluated by the college as following.

- University Academic Calendar :** Academic Calendar of affiliated to University Amravati prepares its Academic plan at the end of the every academic for the next academic year and sends to all affiliated colleges.
- Academic Calendar of the College:** On the basis of academic calendar of the affiliated university, our college prepares its own College Academic Calendar and it is given to the all Head of the Department and teaching Staff.
- Departmental Plan of Action :** On the basis of college academic calendar, every department of the prepare its departmental plan of action for the upcoming session by including all programs and attainment of the Course Outcome (Cos), Course Specific Outcome (CSOs) and Program Outcome (Pos).
- Teachers individual Annual Teaching Plan:** Every Teacher of the college prepare his or her Individual Annual Teaching Plan for attaining the teaching and (COs), (CSOs) and (POs) objectives.

5. **Academic Diary:** College provides the Academic Diary to all teachers for recording all their Curricular, Co-curricular, Extra curricular activities by which can attain the (COs), (CSOs) and (POs).
6. **Feedback from :** Feedback are taken from the students & teachers for assessing the (COs), (CSOs) and (POs).
7. **Meetings with Teachers:** The principal frequently organizes formal and informal Meetings with the teaching staff discusses on the course outcome, Course Specific Outcome and Program Outcome.
8. **Syllabus completion reports:** : from the teachers: Every teacher has to submit their syllabus completion report to the principal office at one month before of the completing teaching days. By which the principal comes to know the syllabus completion status and take necessary action for attaining the objectives of the (COs), (CSOs) and (POs).
9. **Semester-Wise Result Analysis Reports::** Every teacher has to present his subject result analysis to the principal office, after declaring the university result of the semester examination. As well as internal college examination, Unit test result, Internal Assessment report and computer practical internal assessment. All HODs have to submit the same reports to the Principal Office at the end of the academic year.
10. **ICT Based Teaching Method::** Along with above, suitable teaching methods, teaching ICT adds and proper teaching materials and other curricular activities such as Guest Lectures, Seminars, Group Discussion, Lecture on Communication skills Development, industrial visits, Environment Visits, Bank Visit etc. are planned and implemented for attainment the basic objectives of the (COs), (CSOs) and (Pos).

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 65.37

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
110	74	75	52	57

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
131	84	138	104	113

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.44	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 45.45

3.1.2.1 Number of teachers recognized as research guides

Response: 05

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	9	9	9

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

M.E.S. Arts and College Mehkar is organized various activities to create research ecosystem and for developing the research culture for transfer of knowledge of research among the students as follows:

- Right from beginning the college has been inspiring and motivating to the students to take in curricular, co-curricular and extension activities for developing their research view and for their overall development. So many students of the college participated in various university level, inter college level competitions, essay completion, debate competition.
- Industrial visits, study tours, environmental tours are organized to learn the practical knowledge of the syllabus and solve their issues regarding the study.
- Guest lecturers of the eminent faculties have been organized by the various departments of the college, which is very much beneficial to the students of the college for developing their research knowledge and other activities.
- Students have been encouraging to participate in youth festival every year which is organized by Sant Gadge Baba Amravati University, Amravati.
- Group Discussion, Students Seminar, Debate Competitions are organized by various departments of the college for providing the opportunities to the students to execute their talent and innovative ideas to share their knowledge.
- The college provided academic and infrastructural facilities in terms of library resources, study room and internet access to the overall development of the students.
- Department of NSS organized NSS Special Camp every year and this department organized indoor and outdoor programs for developing the research views of the students.
- The College has constituted research committee which motivated the teachers of the college to write research paper, to take part active part in National and International conferences and seminars.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	03	0	0	0

File Description	Document
Report of the event	View Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 00

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 05

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 9.82

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
11	32	33	17	15

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.73

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	06	02	04	01

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Response:

.The College organized a number of extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development. The students of our college took active participation in social service events and activities which are enabled them to holistic development. The Department of National Service Scheme (NSS), National Cadet Corps (NCC) and Department of Cultural have been organizing effectively various extension activities in the neighborhood Community. Every year the annual plan of the programs is discussed and planned.

In vision and mission institution has cleared its objective and overall development of students. To achieve this goal extension activities are necessary. Following are the activities which college has carried out.

1. **NSS** : N.S.S. Dept..of the college has organized the various extension activates during the all academic years, which are very much helpful to the students to understand the social problems, social Need and social responsibilities.
2. S.G.B. Amravati University approved N.S.S. Unit for one hundred Fifty students unit to our college. NSS organized outdoor camp which is called as Special Camp which is organized in adopted village.
3. NSS department has adopted many villages in the nearby area of Mehkar and organized many extension activities on

- Water Conservation through construction of Bandhara
- Village Road Construction and repairing
- Swachha Bharat Abhiyan
- Eradication of Superstition
- Social Interaction
- Tree plantation
- Shramdan
- Group Discussion
- Cultural events
- Street Drama
- Environmental Awareness
- Women Empowerment
- Equality and National Integrity

- Cashless Economy
- Cleanliness Drive
- Aids Awareness
- Blood Donation Camp
- Health Check-Up Camp
- Farmers Meet
- Awareness about Farmer's suicide
- One teacher of the college adopted two orphan girls whose parents committed suicide both husband and wife.
- Also students conducted surveys to collect information of their economical, social status and all kinds of basic need of the farmers.
- "Swacha Bharat Abhiyan"
- Blood donation camps
- Program for Yoga Day,
- Tree plantation
- Gender sensitization
- Pre marriage counselling.
- AIDS awareness rally
- Road safety program
- Pulse polio mission,
- Voter Awareness Program etc.

2. N.C.C. : The NCC unit of the college conducted various extension activities just as Tree Plantation, Road Safety Awareness, Swach Bharat Abhiyan, Rally for collecting contribution from the society for flood affected people in Kolhapur and Sangli districts of Maharashtra, voter awareness program, National Equality Awareness, Plastic Eradication, Water Conservation etc. NCC of the college is committed to develop, patriotism, character building, qualities of leadership, maintaining discipline, Spirit of adventure among the cadets of the NCC.

3. Cultural department of the college organized various extension activities like awareness rally for cleanliness, voter awareness program, various days of the National Heroes, cultural activities, Anand Mela, Personality Development programs, leadership skill and self-confidence programs, Cultural Programs, Plastic Free Campus, Gender Sensitization organizing visit to poor and orphan children of the nearby Mehkar, Voters awareness, Blood Donation Camps, Participation in University Youth Festivals Events etc. Which were very much helpful the college to cultivate their hidden talent and enabled them aware towards the society and the Nation.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/

government recognised bodies during the last five years**Response: 0****3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 year

[View Document](#)**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years****Response: 22****3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	03	03	07	07

File Description**Document**

Reports of the event organized

[View Document](#)

Number of extension and outreach Programmes conducted with industry, community etc for the last five years

[View Document](#)

Any additional information

[View Document](#)**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years****Response: 93.5****3.4.4.1 Total number of Students participating in extension activities conducted in collaboration**

with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
108	305	375	933	1008

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 1

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	01	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 5

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	03	01	01

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Response: -

The College made available adequate infrastructure and physical facilities for teaching-learning process in the college for overall development of the students.

1. Classrooms:

- The total area of college is **1 Hectar 21 R in which built up area is 6157.76 sq.mtr..**
- The main building of the college had constructed in straight line having ground floor and first floor wherein
- **Well furnished Class rooms, Seminar hall Computer Lab, ICT rooms.**
- The College has well equipped **12 classrooms with all comfort seating facilities, good quality furniture, lighting, fans, good ventilation.**
- **Out of 12 classrooms, three classrooms with audio-visual/ LCD facility.**
- **One Smart Board Classroom cum Seminar hall.**
- **All Classrooms are under CCTV surveillance for all kind of security purpose.**

2. Seminar Hall: - There are **three seminar halls with adequate required facilities.** just as ICT enabled facility, LCD Projector, adequate light, fans as well as seating furniture. Many students of the college have developed their stage daring and presentation skills by using the power point presentation.

3. ICT Room: The College also has one **ICT/virtual room with smart board, LCD** projector, cameras, mike, speakers, pointers and learning management software. Teacher can make use of this facility for online education and prepare own educational videos. as well as regular teaching and seminar.

4. Computer Lab: - The College has one Computer laboratory having 40 computers. All computers are connected through LAN & broadband internet facility. These labs are designed to enrich the IT knowledge of the students. Computer lab is also having LCD projector facility. Computer Lab is fulfilled with required furniture and equipments.

5. Language Lab: - College also has Language lab for students to improve their communication skill, with

10 computer, headphones and required software and hardware. Language lab software is purchased by the institution for better teaching facility.

6. Library: The College has well furnished library with more than 30000 books, which include reference books, rare books, project report, Journals and magazines. College Library is computerized with library management software. There are various sections in library as circulation section, Periodicals section, Reference section, computer section for e-books, New arrival section, Stack room Newspapers etc.

7. Other Facilities :

- **Principal's office with all required facilities attached well furnished meeting chamber.**
- **Administrative Office with well furnished and adequate facilities.**
- **Well furnished meeting hall, Staff room.**
- **Separate Common Room & Study Rooms for girls & boys.**
- **Two ramps for disabled students for easy access to the classroom.**
- **Individual Teaching Departments with all required facilities.**
- Entire campus of college is **Wi-Fi enabled** with broadband **Internet facilities available for students and staff.**
- College has **two generators** for continuous power supply and **avoiding any discontinues in teaching and learning process.**
- College **updated the infrastructure and learning resources facilities as per the need of modern teaching, learning process.**
- The college also has adequate drinking water facility with RO.
- separate urinals for boys & girls.
- Canteen for students and staff.
- Green campus area.
- Entire campus & classroom is under CCTV vigilance.
- Thus college provides above all facilities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

There are adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, and yoga in the college. The college has been molding the students in cultural and sports activities for overall development of the students in extra-curricular activities and Sports which made available to students in

the college.

Sports: - The College made available better infrastructural and instrumental facilities for the indoor and outdoor games. Department of Physical Education encouraged students of the college for their active participation in various games by well guiding. Basketball, Volleyball, Athletics and Kabbadi Grounds are properly maintained. Number of Students participated in all Inter-Collegiate University, State and National level sports activities and competitions.

Indoor and Outdoor Games facilities are as follows in the institution.

There is a spacious playground which is back side of the college is alternatively utilized for playing and practicing of Kabaddi, Football, Badminton, Volleyball, Kho-Kho, and Cricket. There is a hall which is used for playing indoor games such as Wrestling, Chess, and Carom, etc. Our Sports unit have track record of getting medals and color coat in different sports activity at university/National level.

College has adequate facilities as well as equipment necessary for all indoor and outdoor games which are as follows:-

Sports Equipments and Facilities:

- 1) Exercise equipments
- 2) Sport Amenities
- 3) Wrestling facility
- 4) Push up Stand
- 5) Chess Equipments
- 6) Cricket Bat, Ball
- 7) Volleyball
- 8) Badminton Kit
- 9) Athletics equipments:
 - Shot-put
 - Discuss throw
 - Javelined

Cultural Activities: -

All Cultural activities are helpful for fulfilling the vision and mission of the college. The college has believed that cultural activities are not only for entertainment but it is the major platform for exhibiting the

hidden skills of the students, therefore cultural activities have played an major role in shaping the personality of the students and help them to provide a stage for their holistic development. The college has been encouraging the students by organizing various programs on variety different themes. College has adequate facilities for performing or organizing the cultural events.

The students participate in the inter-collegiate, state and national level cultural events and competitions.

- Keeping this into Considerations College organizes one week cultural events and competitions namely as 'UNMESH' where students take lead to conduct and perform.
- College also promote to students for participating in cultural activity at college level as well as university level.
- The Dept. of Cultural organized various programs such as :
- Birth anniversary of National leaders, various days.
- Street rallies for social awareness, collecting funds for helping the flood affected people in Sangli and Kolhapur Districts in Maharashtra.
- N.S.S. students actively participated in Covid- 19 awareness programs and aware the rural people going to door to door for well counselling, just as wearing mask, wash hands frequently, keeping social distancing, using sanitization etc.
- Organized International Yoga days for students and staff every year.
- Students participated in University Youth festival every year.
- Students actively participated in all kind of college cultural programs and also conducted the programs at their own level.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 0.2**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.04001	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:****Response:****Library is automated using Integrated Library Management System (ILMS)**

- An Integrated Library Management System is an automated package of library service that contain several functions such as Acquisition, classification, cataloguing of books, serial control etc.
- The College Library is partially automated by 'dotsoft' library management software which covers all the aspect of library management such as Acquisition, Classification, Cataloguing, OPAC etc.
- All the operation of library is performed through dotsoft software from 2017-18.
- The College has purchased SOUL 2.0 library management software in year June 2018 which is extremely useful for library activity.
- Our library has very rich collection of more than 30 000 books.
- The process of digitization of Library using SOUL software is going on.
- Separate building is constructed for Library having size 3000 sqft.with Reading room, Journal & Periodical section, Newspapers section, Reference section, Stack room, Computer section for e-book reading etc.
- Librarian cabin and Book circulation section has made separately in existing building.
- The library has more than 30000 books text and reference books for Senior College, 25 Journals,

and 7 newspapers. Separate library webpage is created which is available on college website.

- It contains digital repository of syllabus, previous year question paper set, N-LIST resources link, competitive exam resources, online newspaper, link for free educational websites etc
- . This webpage also shows all the information of library departmental.
- The library is having active membership of INFLIBNET N-LIST consortia which provides 6000+ e-journals and 3200000+ e-books on various subjects.
- Library has been preparing advisory committee including students and staff and Library followed all the suggestions come from the Library Advisory Committee for providing more better service to the students and staff of the college.

Academic Year	Name of ILMS software	Nature of Automation
2016-17	Dotsoft LMS	Manually
2017-18	Dotsoft LMS	Manually
2018-19	Dotsoft LMS	Partially
2019-20	Dotsoft LMS	Partially
2020-21	Dotsoft LMS/SOUL	Partially

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership, Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 0.96**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.86445	0.65186	1.20054	1.30309	0.77355

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**Response:** 4.69**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 20

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:****Response:**

Institute has computer maintenance cum ICT equipments assistance committee for regularly update

institute IT facility. This committee maintains & updates available IT facilities of all the departments of the college. Institute regularly updates its IT facilities as per need of students, staff & technology including Wi-Fi at Periodic Intervals. Computer Lab with latest Software and Internet facility is available to the students. All faculties are facilitated with the ICT equipments for effective teaching learning. Faculties can use LCD projector, digital content creation room for effective teaching & learning. All the campus of institute is enabled with wi-fi facility. Institute has more than 75 computers at various departments distributed as follow

Computer Lab	40	
Library	07	
Language Lab	10	
Office	05	
Staff Room	10	
Exam Section Laptop	01	
Seminar Hall	01	
Digital content creation room	01	

- Every computer of college is connected to the broadband internet with the speed of 20 mbps.
- Office of the institute is upgraded the internet facility to 100 mbps from sept. 2020..
- Computer maintenance cum ICT equipments assistance committee checks the need of every department about its maintenance & up gradation of ICT equipments to month of June of every year.
- Whenever necessary external technician is appointed for modification of ICT equipments.
- The Provision is made in the budget for annual maintenance & up gradation of IT facilities.
- The classrooms and seminar hall are fulfilled with all essential facilities like complete surveillance system, electrical power supply with Battery backup, LCD projectors as and when required.
- The college provided all kind of modern software to the Administrative office for smooth and errorless working just as advanced admission software, scholarship software, auditing software, scanners, copier machine, printers etc
- Department of library is well equipped with advanced library management software 'SOUL' which is useful for making digitization of library. Printers, scanners, copier machine etc.
- The steps like installation of anti-virus software periodically, formatting of computers and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers. Beside this internet facility institute also provide Dongle for office use, conference & any other related activities.
- Institutes also purchased mass communication system from college to students and staff through SMS software (Sunsoft Technologies).
- One virtual learning room or smart classroom is prepared at the institution in which faculties can create its own educational videos and send it students given login.
- This Smart classroom cum seminar hall is fully facilitated with LCD projector, cameras, mike, speakers, smart board and learning management software.etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 8:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 15.82

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
5.48	12.95	17.36	17.96	17.67

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response:

The details of utilization and maintenance of physical, academic and support facilities of infrastructure are as follows:

Infrastructure: There is a “College Campus Maintenance cum Development Committee” to pay attention to the developing, maintaining, repairing, all kind of constructional work of the college as well as Utilizing physical, academic and support facilities of the college.

Laboratory: There is a “**Computers Maintenance Cum ICT Equipments Assistance Committee**” for look after Computer Laboratory Services/Management & Maintenance of the computers and Computer Lab with the help of support staff. This support staff cleans and maintains the physical infrastructure, equipments etc.

Library: The support staff of the Library look after as:

- To keep the library user friendly for the students.
- To keep the library premises clean, dust free and ventilated to the students.
- To keep clean regularly the library area, reading room and stack room .
- To make the library easy to the students and staff for referring various literatures, book lending, reading facility.
- To maintain all the furniture of the library in well condition.
- The Library Management System (LMS) has made the library services easier.

Sports : There is a “**Sports And Games Committees**” in the college which look after

- To keep and maintain all sports equipments.
- To motivate and train and the players to participate in games/competitions organized at local, district, university and national levels.
- To make available first-aid-box while at the time of play of the students.
- The college has large play ground which should be well maintained.

- The Indoor Games like kho- kho, Kabaddi, Carom sets, Badminton Chess and Yoga are regularly supervised by the trained instructors.
- All equipments of sports are kept prepared.

Classrooms:

- Classrooms are cleaned by the appointed support staff Classrooms, Which are used for college classes and college and university examinations.
- The college makes the optimum use of the infrastructure.
- Classrooms are used for multiple purposes during such as- for examinations of HSC board.
- The ICT classrooms are regularly supervised and well maintained by the Computers Maintenance Cum ICT Equipments Assistance Committee & supporting Staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 74

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
471	337	300	337	471

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 20.13

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
35	174	290	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.68

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
04	06	04	0	06

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 38.17

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 50

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural**

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	02	02	02

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Response: - The basic aim and objective of the college is **“Education of Life and Life For Making Responsible Students for the Nation”** according to this soul of the college has been concentrating and striving to give shape to the personality of the students for their overall develop. Therefore it is must to give proper platform to the students for their representation at the all levels of the college. So our college involved in number of activities at college and society level.

Before the academic session 2015-16 , As per the provisions of the sections 40 (2) (b) of the ‘Maharashtra University Act 1994 and Maharashtra Public University Act 2016 our college constituted “Students Council” in every academic year, by this way they got a platform for their presentation at college level and also at university level. This student’s council was constituted by the college by selecting one student as a member, from every class with academic merit at the University Examination which was held in last year and having full time study in the college. One student from every department as a member whom nominated by the Principal who showing outstanding performance in each activity of NSS, NCC, Sports and Cultural Activities. And also two female students nominated by the Principal as a members of the students council. The student members of the council elected a University Representative who played a role of Student Secretary.

Due to the Government of Maharashtra decision the formation of the Students Council was stopped. However, the college took the initiative to give representation to the students from 2015-16 onwards by taking them as members of the different college working committees just as Internal Quality Assurance Cell, Grievances Redressal Cell and Anti-ragging Committee, Discipline Committee, Library Committee, N.S.S. Committee, N.C.C. Committee, Sports Committee and Cultural Committee, Magazine Committee. The representative students played an active role in giving suggestions which have been considered by the committees for overall development of the college and college activities. And most of the programs are planned by the students which are monitored and executed by the students of the college. Students actively participated in the flag hoisting celebrations on 15th August and 26th January, participating in magazine committee, active participation and representation in Blood Donation Camp which is held by the N.S.S., N.C.C., Sports, Alumni Association. The best example of the active participation of the students in all kind of curricular, extracurricular, extension activities programs which is run by N.S.S. department, N.C.C., Sports, Cultural and N.C.C. active participation of the students and effective implementation of the all programs, events by the students which is very helpful to the college for developing the quality of understanding the social responsibility and leadership among the students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 231.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
125	196	269	245	321

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response:

M.E.S. Arts and Commerce College, Mehkar has established in 1961. It has completed Sixty years during this period thousands of the students benefitted by taking education through this College Which is located in rural area of Buldhana District of Maharashtra. Our college played very vital role in educating the students of this rural area. Thousands of alumni of this college have acquired a good position in the society and many students of this college are wellknown in their respective fields i.e. Army, Banking Sector, Politics, Insurance Sector, Education field, Judiciary, Agriculture, Literature, Govt. Offices, Sports, Business and Industry, Social Work . The Alumni Cell of the college has been organizing 'Alumni Meet' every year, and all alumni light on their old memories of the college, teachers, its discipline and so on and they share their experiences with the students of the college, in the annual function of Alumni Meet. It has been duly registered as a Society under the Societies Registration Act, 1860 (As per article 21 of Societies Registration Act, 1860) with the Assistant Registrar of Societies, Buldhana with registration number Maha. 406/2019 (Buldhana Region,Buldhana) on Dated 19.08.2019. It consists of President, Vice-President, Secretary, Treasurer, joint Secretary and six Members. For financial transaction, joint account is opened in Bank of Maharashtra Bank Branch Mehkar District Buldhana.

Alumni Association organized the following activities:-

- 1.Organized Tree Plantation Program
- 2.Guest lecturers of the subject experts to guide the students.
- 3.Organized Blood Donation Camp every year and many alumni took active part in the Blood donation camp and also donate their blood which is provided to the poor and needy people.
- 4.Alumni Association gave career guidance to the admitted students, academic planning, placements etc.
- 5.Many of our alumni are Government Servant, Businessmen, Industrialist all of them guided and shared their knowledge as well as their expertise of their respective field, with the students.
6. Alumni Association provided the information about the job opportunities available in their fields.
- 7.Alumni association helped the meritorious and financially weaker students by paying fees.
- 8.Alumni Association shares their view regarding to the college development and gives all information of job availability, future opportunities.
9. Alumni Association of the college shares and gives suggestions for development of the college activities.

In short, Alumni Association of our college has been playing very cooperative role in the holistic development of the college by supporting all kind of help, time to time.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

. The vision and mission of our college are totally students centric and our college believes that **"Education for Life and Life for Creating Responsible Citizens for the Nation"**.

The vision of our college is ***"To Become One of the Best Human Development Resource Institutions By Attaining Quality and Excellence in Higher Education."***

And mission of our college is ***"To Impart Value based and time oriented and quality education to the aspirants by nurturing and maintaining them according to the present era And To make them competent, ethical, self-dependent and socially responsible for the nation development And To create social, cultural and academic excellence environment for their overall development"***.

Therefore our college is constantly making efforts to create transparency, inclusiveness, democracy and students participative in the process of governance of our college.

The Governing Body of the our Mehkar Education society, Local Management Committee, now it is known as College Development Council as per the Maharashtra Public Universities Act, 2016. The college working committees have been formed by including the teachers, students, non-teaching staff which shows inclusiveness, democracy, transparency in the overall governance of our institution. The participative decision making strategy of the Management helps to achieve the Vision, Mission, Goals and Objectives of the institution.

As per vision and mission our institution is committed to do all work for the holistic development of the all stakeholders which are concerning to our institution.

1. **The Governing Body** is the apex authority of decision making, and it is always guiding to all for academic and non academic activities, in order to sustain the current requirements of all the key stakeholders and Society at large. The Governing Body has been always strongly helping for the Academic, Administrative and Infrastructural growth.
2. **The College Development Cell/ Staff Council** is actively involved in the college activities; all members of the staff council present in the meeting and . This is a platform for the staff to express their views and opinions on various issues regarding the functioning and development of the college. And valuable suggestions of the members have been implemented, after fair discussion.
3. **College functioning Committees/Cell:-** There are 23 to 25 committees consisting of the teaching, non-teaching staff for smooth functioning of the college and also students have been involved in some committees for participating them and giving them platform for express their views.
4. **Reservation Policy:-** In the admission process, our college follows the reservation policy very as per the University and the State Government rules and regulation.
5. **I.Q.A.C.:-** The IQAC which is another important decision-making body of the College, All office bearers of the I.Q.A.C. play a vital role in creating quality all functions of the college as well as

making good atmosphere for creating innovative activities for overall quality development in all system of the academic and non academic in the institution. We have given the representation in IQAC to the Students, non-teaching staff and experts from the society and also alumni.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Response

The Principal is that the head of the College. In each year, the Principal calls a meeting for framing the different working committees for smoothly and effectively working of the college. Twenty five different committees have been constituted for the decentralization of the work of the college. Similarly, there are different departments in the College.

Head of the department is the main authority of his department. All the rights are preserved with the head of the department. The Principal allowed freedom and liberty in respect of powers. All the faculty members have been given the freedom relating to conduct their departmental work. In the case of the administrative work, the Office Superintendent is that the chief authority. under the Superintendent, all the non-teaching employees works. All the new circulars from the University and also the Government are communicated and mentioned with the office. Therefore, there's a decent work culture between the teaching and also the non-teaching employees

Decentralization and Participative Management in the College was fully involved to success the National Level workshop, National Level One Week Faculty Development Program, e-Conferences all these mega event shows the Participative Management at the institution.

1. Management: The Governing Body played a very vital role in preparing policy decisions and making strategic planning and guiding to all teaching and nonteaching staff of the institution.

2. The College: - For implementing the vision and mission of the college, The Principal of the college who is the apex and head of the academic and administrative of the college and also he is the chairperson of the I.Q.A.C. makes action plan for quality enhancement and overall quality development of all stakeholders of the college by getting the policy guidelines from the Governing Body and suggestions from the I.Q.A.C. as well as LMC, head and conveners of the departments and various committees.

3. Departments of the college- The head of the various departments pay attention to implementation of the

various departmental activities as per the plan of action.

The following committees are in existence to decentralize the academic and administrative activities.

- **Internal Quality Assurance Cell (I.Q.A.C.)**
- **Anti Ragging & Discipline Committee**
- **Students Grievance and redressal Cell**
- **Staff Grievance and Redressal Cell**
- **Anti –Sexual Harassment Cell**
- **College Examination Committee**
- **Students Council Formation(Election)Committee**
- **College Campus Maintenance cum Development Committee**
- **Career Guidance cum students placement Cell**
- **College Annual Magazine Committee**
- **ICT Based Teaching & Learning Development Committee**
- **Teacher’s Placement (PBAS) Scrutiny Cum Expert Committee**
- **Student Development Cell**
- **N.S.S. Department**
- **N.C.C. Department**
- **Library Committee etc.**

All teachers and students are involved in participative management of the college. Students representative are involved in college committees and all college activities. Students and teachers work together for the betterment of the college and also themselves. by forming the following committees and cell.

- **College Working Committees**
- **I.Q.A.C.**
- **Departmental Advisory Committees**
- **Students Council**
- **Students Study Circle**
- **Composition of the Committees for National Level Workshop, FDP & Conferences. etc.**

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The perspective plan and its deployment policies are prepared by the IQAC. The IQAC always attempts to enhance the quality culture in academic and administrative activities in the college and create student centric environment in the college. The IQAC of the college has taken initiatives to obtain Inputs from all stakeholders just as the management, Principal, the faculty, the administrative staff, students of the college, the Alumni Association of the college and parents, the vision and the mission statement of our college and Aims and objectives of the college are also considered as a base for formulation of the perspective plan. IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality measures. IQAC maintains the documentation of various activities leading to quality enhancement at the departmental and faculty level. Various Workshops and Seminars are also organized by the college. The feedback collected from the students, Teachers, Parents and Alumni which is analyzed, and proper decisions have been taken for removing the deficiencies. The perspective plan has been discussed, reviewed and approved in the Meeting of Governing Body of the Mehkar Education Society Mehkar.

Our college chalks out the five-year strategic plan and ensures that it is followed meticulously. The chalked five-year strategic plan is reviewed in IQAC to see whether it is diligently followed. The activities carried out in last five years are as follows:

- Academic calendar have been prepared by IQAC for annual & Semester pattern every year.
- Sensitization programs on cross cutting issues like human values, environment, gender and professional ethics have been organized by the Gender sensitization Cell, N.S.S. & N.C.C. unit of the college during the last five years.
- All pending AQARs have been submitted as per NAAC direction.
- Internet connectivity to every department of the college has been facilitated.
- Various programs for career development of the students have been organized as per plan of action.
- Academic books , Journals have been purchased.
- Students' personality development programs, ICT based programs, study tour, Industrial tour, bank visit, group discussions and seminars of the students have been organized by various departments of the college during the last five years.
- Feedbacks have been taken from students, teachers, parents & alumni. The IQAC took proper steps getting suggestion in feedback and feedback have been analyzed and proper action have been taken in this regards.
- ICT teaching methods have been taught to the teachers.
- Remedial & Extra classes have been conducted for the slow learners and advanced learners.
- Examination results have been analyzed every year.
- College library have been constructed separately.
- College Canteen has been constructed.
- National Level NAAC Workshop, National Level One Week Faculty Development Program, One day National Level e-Conferences have been organized.
- Developed Virtual and Digital Classroom.
- Organized various workshops, seminars on soft skills, communication skills, IPR, Modilipi, faculty training programs.
- Slow learners, advanced learners & Mentor Mentee system have been implemented .
- Proper documentation Process has been implemented.
- Adopted all efforts and practices to face the second cycle of NAAC.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Response:

Organizational Structure:

- **Administration of Mehkar Education Society Mehkar:-**
- **The Governing Body:** This Society has the responsibility of the appointment of the principal and teaching staff as per UGC and state government rules on the recommendation of the selection committee of affiliating university, whereas non-teaching staff is appointed by the society.. The Governing Body of the Mehkar Education Society, administered, controlled and supervised . It consists as eight office bearers as following:-

1. **President of the Society.**

2. **Two Vice -President of the Society.**

3. **Secretary**

4. **Treasurer**

5. **Three members.**

- **Administration of the College:** According to the state government university act, a local management Committee/college development committee is formed. LMC/CDC give the shapes to the policies and implements them for the development of the college.
- **I.Q.A.C. :** I.Q.A.C. of the college plays very vital role in implementing and sustaining the quality in college works as well as chalks out the yearly academic calendar, action plan and monitors the effectiveness and efficiency in college activities and working process.

Administrative Working Culture:

- **Administration of the College:** According to the state Govt.university act, a local management Committee/college development committee is formed. LMC/CDC give the shapes to the policies and implements them for the development of the college.

The administrative working process of the college is mainly divided into two parts.

1. Academic Work**2. Administrative Work**

- **Academic Work :** So far as the academic activities are concerned, they are further divided into curricular, extra-curricular and co-curricular. All departments has the responsibility of curriculum implementation. Whereas, co-curricular activities are carried out by forming student study circles, arranging seminars, conferences and poster competitions by the respective committees or cells. N.S.S., N.C.C., Sports and Cultural departments implement the extra-curricular activities etc. IQAC has formed around 25 committees for implementing all kinds of college activities.
- **Administrative Work:** college has sufficient administrative staff for supporting these academic works, this administrative office has the responsibility of admissions, collection of the fees, activities about different government scholarship, enrolment of the students to the affiliating university, university examination work, etc. as well as administrative office works for recruitment of teaching and non-teaching staff, their service record, salary bills, management of non-salary funds, CAS promotion cases, etc.

All these bodies work efficiently for implementing the policies and procedures of the college.

Service Rules:

The institution follows service rules recommended by UGC, the government of Maharashtra and the University Statute of affiliating university 2007 and 2016 under the guidance of parent society.

Promotional Policies:

The institution follows promotional policies recommended by UGC, the Government of Maharashtra and the affiliating university from time to time.

Grievances and Redressal Mechanism:

The college has been forming

- **Anti Ragging & Discipline Committee**
- **Students Grievance and redressal Cell**
- **Staff Grievance and Redressal Cell**
- **Anti –Sexual Harassment Cell**
- The complaints and suggestions are taken from the suggestion box & and online link on the website.

File Description	Document
Upload any additional information	View Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

Response:

College teaching and non teaching staff has been provided welfare scheme as per the rules and regulations of Government of Maharashtra and SGBAU, Amravati. Governing body has various schemes to provide welfare to staff as follows.

WELFARE SCHEME FOR TEACHING STAFF :

- Casual leaves as per norms of SGBAU, Amravati.
- Duty Leaves are granted all staff to attend Orientation, Short term, Refresher Programs, FDP, Evaluation and Exams etc.
- First Aid Facility is available.
- Grievance Redress Mechanism is present.
- Ladies staff can avail maternity leave as per government rule.
- Important festival event conducted/Celebrated to all teaching and non teaching staff.
- Duty leaves granted for teaching staff to attend seminars and conferences.
- Complete support and assistance is provided to the faculty for pursuing higher studies.
- Medical reimbursement facility is available for teaching and non-teaching staff.
- The College felicitates employees and their wards for special achievements in various fields.
- Financial requirement of the staff is fulfilled by Mehkar Vaitanik Co-op. Society, Mehkar. (Which has been established by the staff of all Institutions of Mehkar Education Society, on Co-operative basis.

WELFARE SCHEME FOR NON-TEACHING STAFF:

- Casual leaves as per norms of SGBAU, Amravati.

- Duty Leaves are granted all staff to attend Orientation for non teaching staff.
- First Aid Facility is available.
- Grievance Redress Mechanism has formed
- Ladies staff can avail maternity leave as per government rule.
- Important festival event conducted for all staff.
- Complete support and assistance is provided to the non- teach staff .
- Medical reimbursement facility by Govt. is available also for non- teaching staff.
- The College felicitates employees and their wards for special achievements in various fields.
- Financial requirement of the staff is fulfilled by Mehkar Vaitanik Co-op. Society, Mehkar. (Which has been establishe by the staff of all Institutions of Mehkar Education Society, on Co-operative basis.)

WELFARE SCHEME FOR STUDENTS:

- Government Scholarships Gifts and Awards are given by the college those students whose performance was outstanding in Curriculum and Extra Curriculum and in extension activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.64

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	01	01	01

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response: 32.73****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
07	04	04	01	02

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Response

Performance Appraisal System of the College

Performance Appraisal System is the most methodical way of evaluating the performance of teachers of the college. It makes the teachers more effective for his or her performance. It also inspires the teachers to undertake researchbased work to enhance their knowledge and develop themselves for their betterment and also for the students. **Right from beginning, the college has been following UGC's Performance Based Appraisal System (PBAS)** for the teaching staff. The teachers of the college filled their PBAS forms at the end of every academic year and submitted to the Principal office of the college. Self-Performance Based Appraisals of the teachers are scrutinized by screening committee of the college. After assessment and verification by the Principal and I.Q.A.C. Coordinator these Self-Performance Based Appraisals forms are used for the placement and promotion of the teachers for Career Advancement Scheme. **The Performance Appraisal System is conducted centrally by the Directorate of Higher Education.** The placement Selection cum evaluation committee is appointed by the university by considering the letter of the principal, in which consisting Vice-Chancellor Nominees, Subject Experts and State Government Representative, Principal and representative of the management again checked and reviewed the Performance Based Appraisals forms of regarding teachers who are placed for Career Advancement i.e. AGP 6000 to 7000, (Senior Grade) AGP 7000 to 8000 (Selection Grade) AGP 8000 to 9000 for Associate Professors and AGP 9000 to 10000 for Professor Grade. After completing all assessment of the teachers file it is sent to the Directorate of Higher Education for further necessary action.

Non-teaching staff is not given any appraisal format as their promotion is based on a seniority basis which is conducted by the Department of Higher Education from time to time. However, to make the non-teaching staff aware of different advancements made in the official matters, they are deputed for various training programs to enhance their potentialil.

All full time appointed teachers submitted their Self-Performance Based Appraisal System forms and the following teachers of the college are placed in Career Advancement Scheme in last five years.(2016-17 To 2020-21)

Sr. No.	Name of Faculty	Placement Year	Placement Details	
1.	Dr. W.D. Golait	2016-17	Assistant Professor AGP 6000 to AGP 7000	
2.	Prof. S.W. Padmane	2017-18	Assistant Professor AGP 6000 to AGP 7000	
3.	Dr. U.S. Kale	2017-18	Assistant Professor to Associate Professor	
4.	Dr. P.N. Humbad	2019-20	Assistant Professor to Associate Professor	
5.	Dr. S.M. Dandade	2020-21	Associate Professor AL-13 A to Professor AL-14	
6.	Dr. O.M. Gajbhiye	2020-21	Associate Professor AL-13 A to Professor AL-14	
7.	Dr. U.S. Kale	2020-21	Associate Professor AL-13 A to Professor AL-14	
8.	Dr. A. M. Patil	2020-21	Associate Professor AL-12 to Professor AL-13 A	

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The financial audit of the college is completed by the external authorized auditor which audit is carried out properly by the Auditor which has appointed by Governing body of Mehkar Education Society, Mehkar for the auditing of the systematic checking of the operations and transactions of the financial matters of the college, which is conducted in regular time to time and Audit report and its concerning matters is discussed with management body and whatever suggested complains by the auditor are fulfilled immediately. As well as Joint Director of Higher Education, Amravati Division Maharashtra conducts audit of the college annually and all suggestions have been followed in time.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College generally gets funds from following Sources:

- The College gets the financial assistance/fund from the Government in the form of salary grants for aided courses only. (Salary and non-salary grants from Government of Maharashtra.)
- Fund received from Self Financing Courses.
- Financial assistance received under SC/ST/OBC and EBC scholarships from government
- Financial assistance received from affiliating university for sports & students development.
- Financial assistance received from affiliating university for National Service Scheme (N.S.S.)

The college strategies for mobilization of funds and the optimal utilization of resources as following:

- The principal calls meeting for making policy for mobilizing resources and ensuring transparency in financial management of the college and allocation of the budget.
- The College prepares the budgetary plan.
- The mobilized fund is optimally used by the college.
- The budget is monitored by the principal.
- The salary grants are spent on the staff members as per the norms of the Government and every year, the assessment has been done by the Director and the Joint Director of Higher Education Office.
- The college mobilizes funds by generating funds through various resources for mobilization such as Scholarship, Library Fees, Games & Sports Fees, College Exam Fees, I Card Fees & Cycle Stand Fees, College Magazine Fees, fees collection on Admission heads.
- College also gets fund for N.S.S. and N.C.C. scheme and external audit is done of the same.
- The audited statements of Income and Expenditure are prepared by the auditors.
- The grants which are received for the purpose is utilized for the same.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:**Response**

I.Q.A.C. of the college works with Vision and Mission for developing the quality culture in the functions of the college. IQAC is one of the major policy making and implementing Cell in our college. It has been striving hard for upgrading best practices for creating quality in teaching and learning process , upgrading the college infrastructure and all support facilities.

The IQAC mainly focuses on:

- **Work as the Vision and Mission of the college.**
- **Suggesting the quality policies.**
- **Documentation Continuous improvement evaluation**

Aims and Objectives:

1. To adopt and implement all needful and best practices for making college as “College with Potential for Excellence.”
2. To develop a mechanism for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
3. To develop a system to monitor, direct and supervise the various departments, College Committees Cells in the institution.
4. To create a student-centric teaching-learning environment.
5. To do analysis of work of various internal College committees and promote a quality work culture in the institution. 6. Motivating for Interdisciplinary and collaborative research work.

Following are the Some contribution of the IQAC:**1. USE AND ENRICHMENT OF ICT INFRASTRUCTURE:**

- IQAC of the college always **encouraged teachers to utilize ICT tools in classroom teaching practices.**
- IQAC prepares the plan to include the use and **enrichment of ICT infrastructure** expecting from each departments.
- The IQAC has advised the administration **to develop ICT infrastructure.**
- IQAC has given training to the teachers and non- teaching staff **for using ICT in teaching and Learning Process** by organising different workshop i.e.
- IQAC provided all detailed guidelines about developing and **using the Google Classroom, online classes, teaching Videos etc.**
- **ICT is used for collecting reliable students suggestions and Students complaints or grivances**
- Many studetns are **become capable to use ICT equipments for their presentations.**

2. FEEDBACK SYSTEM:

Feedback is also collected from students, Teachers, Parents and Alumni. The collected feedbacks are scrutinized; data analyzed and utilized for quality enhancement and improvement in various aspects such as curriculum enrichment, college infrastructural facilities etc.

3. IMPLEMENTATION OF GREEN PRACTICES IN THE CAMPUS:

- The IQAC proposed to initiate various **green practices to maintain eco-friendly college campus.**
- **Green Audit, Environment Audit and also Energy Audit** have been implemented for last five years.
- N.S.S., N.C.C. and Alumni Departments organized various **Tree plantation programs** every years just as
- **Tree Plantation and caring , Plastic Eradication, Clean and Beautiful Campus.** Due to these all practices, college campus becomes eco-friendly, pollution free and **the main output of these activities is Social awareness is developed among the students.**

4. PREPARATION OF ACADEMIC CALENDAR**5. FORMATION OF COLLEGE COMMITTEES:****6. PERIODICALLY MEETINGS OF IQAC & ACTION TAKEN****7. TIMELY SUBMISSION ANNUAL QUALITY ASSURANCE REPORTS (AQARs)****8. INSPIRING FOR RESEARCH WORK****9. PREPARATION OF SELF STUDY REPORT(SSR)****10. IMPLEMENTING DOCUMENTATION PROCESS****11. Introduced Mentor Mentee System****12. Introduced SLOW LEARNERS AND ADVANCED LEARNERS PRACTICES****13. Organised various National Level Workshops, Seminars & Conferences etc.****14. Prepared & Submitted pending AQARs**

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Response

Mechanism to Monitor Teaching-Learning Process:

- At the outset, IQAC makes the College Academic Calendar by following the Academic Calendar of the University.
- Every teacher makes his or her individual annual teaching plan.
- Every departments of the college makes its annual plan of action.
- The departmental meetings to be held by the HODs with the teachers for implementing plan of action properly.
- The principal and HoDs monitor the teaching and learning by periodically by taking syllabus completion reports from the teachers.
- The teaching – learning outcomes are evaluated by providing the feedback forms which is prepared by the IQAC to the students of every class.
- The feedback forms of the students about teachers and infrastructure are analyzed by the I.Q.A.C. and needful suggestions are given to the concerned teachers.
- I.Q.A.C. introduced the mentor and mentee system through this system group of the students are be observed by the mentor and needful action is taken for the development of the students.
- The suggestions of the students, teachers mentors help for solving the issues, problems which come across the teaching – learning process.
- At the end of each semester, the IQAC collects the teachers' diaries, Syllabus completion Reports etc. which helpful to review the teaching and learning process effectively.

Promoting the usage of ICT and Innovation in Teaching-Learning Process.

Besides regular classroom learning and innovative teaching methods, following activities are practiced:

- College makes an optimum use of ICT in academic and administrative operations.
- ICT aids are used for effective academic development.
- Audio –visual aids are used for teaching and learning process.
- Slow and Advanced learners are evaluated by the teachers.
- The teachers use PPT in their classroom teaching and seminars.
- Guest lectures by the eminent academician and industry experts, on current topics.
- Conducting seminars by students
- Environmental Study Tours
- All college documentation transaction completed through IQAC e-mail, The notices to faculty members are being sent through IQAC e-mail.
- In the College library, e-books and e-journals are available through N-List connectivity.
- Industrial visits
- Bank Visits
- Students are sent to various Competitions which organized by university and other college.
- Faculty development through subject based workshops, orientation programs, seminars and

conference programs.

- Some faculty members make videos of their teaching and upload on the YouTube, and provided the links to the students for advanced learning.
- Some of one line teaching videos are made available to the students on College Website in IQAC Tab.

Post Accreditation Quality Initiatives & Infrastructure development

- Women's Hostel is constructed by receiving grants from UGC.
- Departmental Cabins are constructed with furniture and computer.
- The Principal Office has renovated.
- College Administrative building has renovated.
- Sports Ground have developed.
- New Sports equipments have added.
- Library building has been build separately.
- Academic books and journals have added.
- Two Seminar hall are made with modern ICT facilities.
- Classroom are made with CCTV cameras as girls students security purpose.
- Computer Lab with more than 48 updated computer systems is developed for college students. Modification of Computer Lab.
- IQAC office is established with all amenities.
- Boys and Girls Common room has build.
- Two Ramps have build for divyang Students.
- Toilets have build for divyang Students.
- Garden of the college have been developed.

Structured Feedback System is developed

- For getting feedback from students, teachers, alumni, parents to improve teaching learning process Structured Feedback System is developed.
- For the exchange of subject knowledge our college has signed MOUs with local college.

Alumni Association:-

- Alumni Association has been registered in the year 2019.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**

3.Participation in NIRF**4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)****Response:** A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response: - The basic aim and objective of the college is “**Education of Life and Life For Making Responsible Students for the Nation**” according to this soul of the college has been concentrating and striving to give shape to the personality of the students for their overall develop. Therefore it is must to give proper platform to the students for their representation at the all levels of the college. So our college involved in number of activities at college and society level.

Before the academic session 2015-16, As per the provisions of the sections 40 (2) (b) of the ‘Maharashtra University Act 1994 and Maharashtra Public University Act 2016 our college constituted “Students Council” in every academic year, by this way they got a platform for their presentation at college level and also at university level. This student’s council was constituted by the college by selecting one student as a member, from every class with academic merit at the University Examination which was held in last year and having full time study in the college. One student from every department as a member whom nominated by the Principal who showing outstanding performance in each activity of NSS, NCC, Sports and Cultural Activities. And also two female students nominated by the Principal as a members of the students council. The student members of the council elected a University Representative who played a role of Student Secretary.

Due to the Government of Maharashtra decision the formation of the Students Council was stopped. However, the college took the initiative to give representation to the students from 2015-16 onwards by taking them as members of the different college working committees just as Internal Quality Assurance Cell, Grievances Redressal Cell and Anti-ragging Committee, Discipline Committee, Library Committee, N.S.S. Committee, N.C.C. Committee, Sports Committee and Cultural Committee, Magazine Committee. The representative students played an active role in giving suggestions which have been considered by the committees for overall development of the college and college activates. And most of the programs are planned by the students which are monitored and executed by the students of the college. Students actively participated in the flag hoisting celebrations on 15th August and 26th January, participating in magazine committee, active participation and representation in Blood Donation Camp which is held by the N.S.S., N.C.C., Sports, Alumni Association The best example of the active participation of the students in all kind of curricular, extracurricular, extension activities programs which is run by N.S.S. department, N.C.C., Sports, Cultural and N.C.C. active participation of the students and effective implementation of the all programs, events by the students which is very helpful to the college for developing the quality of understanding the social responsibility and leadership among the students.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Response:

All kind of solid and liquid waste are collected in dustbins separately from all sources. The bins have been strategically placed so that they can be accessed easily in the corridors, open spaces etc. All staff members and students are informed to put all waste in the bins only and all waste collected and all are put in the pits of the backside of the college, for producing compost. In this way produced compost is used for the plants of the garden of the college. The useful collectibles are usually packed and bagged into various categories and sold to waste scavengers. Mobile plastic dustbins of different sizes are used for waste collection. And

which waste is not be used for producing compost is put in the Ganta Gadi for collection of waste of Municipal Council of Mehkar.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting
- 2.Borewell /Open well recharge
- 3.Construction of tanks and bunds
- 4.Waste water recycling
- 5.Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Response:

As per the vision and mission of the college, our college is committed to provide an inclusive environment like tolerance and harmony towards cultural, regional, linguistic, Communal Socioeconomic and other diversities to the students for their overall development. Also our faculties committed to “**Education for life and Life for making responsible citizens for the Nation**”. We are committed to provide educational opportunities irrespective of the cast, Creed and gender.

Our College Strove hard to imbibe harmony and tolerance towards social, cultural, communal socioeconomic, patriotic, regional, linguistic through following activities & programs

- Many stakeholders from diverse backgrounds participated in the college activities like academic, administration all these are the unique example of inclusive environment in the college.
- **Our College strictly followed the reservation Policy** of the Government and as per reservation policy students belonging Category of **SC, ST, OBC, Open** are been admitted.
- **The Constitution day is celebrated** sensitizing students about the constitution of India and creating awareness about practicing social harmony.
- Our college has National Service Scheme (N.S.S.) Unit approved intake capacity for 150 students., as well as has National Cadet Code (N.C.C.) Unit which is approved by 11 Maharashtra Bataliyan which have intake capacity for for 160 Students. **Various activities for social awareness and communal harmony have been organized by college N.S.S. and N.C.C. units throughout the year.**
- **A special camp for seven days is organized every year by N.S.S.** in the adopted village. In those seven days various social, Cultural and intellectual activities have been organized by these activities students can see the actual life of the poor farmers and villagers, **National integrity is imbibed among the students.**
- Our N.C.C. cadets actively cooperated to the local police station for major religious festivals like Ganesh Festival, Navratri, Durgapuja, Diwali, Holi, Ramzan Eid, etc.
- N.S.S., Cultural, N.C.C. and Sports departments organized Various rallies for raising funds for natural calamities like earthquake or flood, these activities compel the student to understand the social responsibility.
- **Our college maintains harmony and tolerance towards gender, cultural, linguistic and socio-economic diversities.**
- Students and staff of the college **take oath on Rashtriya Ekta Din** to preserve unity, integrity and security of the nation.
- The students actively participate in various extra-curricular activities like **Ananad Mela, Essay competition, Patriotic Song Competition, Dance, street Plays, Social Awareness programs, debate, Rangoli competition, poster competition, flower decoration, dish decoration etc**
- It is great platform to the students **to boost their confidence, to develop their stage daring** and most important to develop the feeling of **inclusiveness and national integrity.**
- **Some prominent events** include International Yoga Day, Constitution Day, World Women’s Day, Ozon Day, World Water Day, Teacher’s day have been organized.
- **The commemorates days and birth anniversary of national great heroes oranised just as**

Shivaii Maharaj , Gadge Maharaj, Mahatma Gandhi, Vallabhbhai Patel, Dr Abdul Kalam, Dr. Babasaheb Ambedkar, Pandit Javaharlal Nehru, Mahatma Phule, Savitribai Phule, Lal Bahadur Shastri etc.

- The renowned orators are invited from the society, on such occasions who throw light on the national unity, integrity and communal harmony.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response:

- As per our the vision and mission of the college, we are committed to provide values, rights, duties , responsibilities, educational opportunities irrespective of the caste, creed and gender of citizens
- Our college prepared code of conduct for teaching and non-teaching staff and students and core values which all uploaded on our college website.
- We introduce all code of conduct to the newly admitted students in ‘Welcome Fresher’s Program.
- I.Q.A.C. of the college has composed various committees as Anti Ragging & Discipline Committee, Students Grievance & Redressal Cell for boys Students as well as Girls Students, Sexual Harassment Cell and Staff Grievance and Redressal Cell due to all committees everyone knows the importance of the human values and it is helpful to enhance human values among students as well as teachers.
- The college conducted various programs like Voter's Awareness Program, Constitutional Day, Human Rights Day, Program on Intellectual Property Rights, Program of Right to Information Act, etc. throughout the year which inculcate values for being responsible citizens.
- Every year preamble of the constitution is read in the program of Constitution Day which is held on 26th November.
- On the occasion of the Birth Anniversary of Dr Babasaheb Ambedkar, The eminent orators are called on this celebration, and they throw light on the human values and constitutional obligations.
- As per college old tradition, the National Anthem and Prayer is daily conducted in the presence of the students and teaching staff, on every working day, before starting the classes.
- Independence and Republic Day are celebrated every year with patriotic steam.
- N.S.S. and N.C.C. Departments organized National values, fundamental Rights and Fundamental Duties, Universal Values, National Integration & Inter-Religions Harmony programs every year.
- Blood Donation Camp is organized every year on the occasion of Yuva Divas on 12th January.
- N.S.S. Department organized indoor and outdoor various programs like special camps at the adopted village to make the masses aware on Swaccha Bharat Abhiyan, Cleanliness, Beti bachao

beti padhao, No plastic, aids awareness, health checkup program etc.

- Every year Dhawaja Nidhi is collected by the N.S.S. unit of the college from students and teachers due to this everyone knows his or her responsibility for the Nation.
- N.S.S. Volunteers and N.C.C. cadets are given oath for adhering their fundamental duties for the nation development.
- All above mentioned activities are conducted by the college, for inculcating the values among the students and to make them responsible citizens.

File Description	Document
Link for any other relevant information	View Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college organizes and celebrates various national, regional and local festivals/days to inculcate communal integrity amongst the students. The college also celebrates birth and death anniversaries of great Indian heroes for knowing the students of the Indian history, and great work of our national heroes and their contribution in the national development.

- National and International Days/Festivals:
- Republic Day – 26th January
- Independence Day - 15th August
- Human Right Day – 10th December
- World Book Day & Copyright Day- 23rd April
- English Language Day - 23rd April
- Maharastra Din – 1st May
- Maharashtra Krushi Divas – 1st July
- August Kranti Din -9th August
- National Sport Day -29th August

- Teachers' Day
- Constitutional Day
- Maharashtra Din
- World Water Day -22nd March
- World AIDS Day -1st December
- Human Rights Day -14th November
- International Yoga Day -21st June
- International Literacy Day-
- International Women's Day-8 March
- World Tourism Day -27th September
- Ozone Day.
- Anti Poverty Day- 17th October
- National Integrity Day -20th October
- Aids Awareness Day- 1st December
- National Consumer Day – 24th December
- National Tourism Day – 9th January
- Youth Day – 12th January
- World Consumer Day – 15th March
- World Water Day – 22nd March
- World Health Day- 7th April

Birth/Death Anniversary of Great and Renowned Indian Personalities:

The college observes Birth/Death anniversary every year of the Indian national heroes such as;

- Dr.S.R.Rangnathan Jayanti 9th August
- Late N.G.Deshpande Jayanti 21st August

- Acharya Vinobha Bhave Birth Anniversay – 11th September
- Dr.S.R.Rangnathan Death Anniversary – 27th September
- Maharashtra Hutatma Din – 21st November
- Maharashtra Hutatma Din – 28th November
- Dr.B.R.Ambedkar Death Anniversary 6th December
- Savitribai Phule Jayanti & Mahila Mukti Din – 3rd January
- Jijau Ma Saheb Birth Anniversary – 12th Jan.
- Netaji Subhashchandra Bose – 23rd January
- Hutatma Din – 30th January
- Chhatrapati Shivaji Maharaj – 19th Feb. Mahatma Jyotiba Fule – 11th April
- Dr.Baba Saheb Ambedkar Jayanti – 14th April
- Maharana Pratap Jayanti – 13th June
- Rajmata Jijau Smruti Divas – 17th June
- Rajshree Shahu Maharaj – 26th June.
- Shahir Annabhau Sathe – 1st Aug.
- Dr.S.R.Rangnathan Jayanti – 9th August
- Late N.G.Deshpande Jayanti - 21st August
- Dr Radhakrishnan Birth – 5th Sep.
- Mahatma Gandhi Birth Anniversary – 02nd Oct.
- Dr A P J Abdul Kalam Birth Anniversary – 15th Oct.
- Pandit Jawaharlal Neharu – 14th Nov.
- Gadge Baba Death Anniversary- 20th December

The motive behind the programs such anniversaries to remind their great work and adopt the values and principles for inculcating moral and human values and to receive motivation from the lives of the great heroes.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice No. :-1

1. Title of the Practice : “I Can” (Inspiration Ceremony)

2. Objectives of the Practice

- 1.To inspire the students to do at their best level.
- 2.To encourage newly admitted students.
- 3.To encourage staff to do best performance in their career.
- 4.To create healthy atmosphere in the institution.

3. Context:

The Institution organizes a grand prize distribution ceremony which is named "**I Can**" for inspiring the students every year in the beginning of the session. Our college has been creating confidence among the students, and we imbibe the students that they can do anything in their life, by organizing various personality development programs, Soft skills development programs, English Communication Development Programs. In this ceremony various prizes and awards are being given to the students who achieved the meritorious positions in previous year's University Examination and merit list. And also those students felicitated and honored who participated in various programs, activities and games by giving cash prizes and certificates. For that every teacher of the college inspire the students to do their job at their best level. For their academic progression teachers organized extra and remedial classes make them perfect in their academic study. And all students are informed that if they grab best position in their academic level then they will be awarded and felicitated in next year's "I Can" Program. Teachers also encouraged by the Management and the Principal for their academic development.

4.The Practice

This practice is implemented to encourage to the Students as well as Staff of the college since last ten years. Cash prizes are given by the presently working as well as retired staff to the students of the college for their boosting and encouragement. As well as the faculties and administrative staff of the institution are being honored and felicitated for their remarkable achievements in different platforms just as awarding the Ph.D degree to the teachers, writing academic books, Participated-in-International Conferences, getting approval for minor or major research project selection, selection at BOS, Faculty by the affiliated university or any other remarkable achievements. By implementing this practice the academic environment become so hopeful and enthusiastic, all teaching and learning process. This practice create healthy competition among the students for doing their performance better and better day by day.

5. Evidence of Success

The impact of the "I Can "program is remarkable for developing the inspiration among the all students of the college as well as newly admitted students. This program boosts the morale of the students and inspiration that's why many students are grabbing the meritorious position in university examination as well as many students of the department of N.C.C.,N.S.S., Cultural and Sports are achieving wonderful

performances various events. Institution's vision is "To become one of the best human development resource institutions by attaining quality and excellence in higher education" which is coming in true by this valuable practice. Following results have been seen.

- Five students achieved Merit Rank in the University Examination during the last five years.
- Three student achieved Color Coat in Sports Competitions.
- Many students participated in various university level cultural & Sports competition and they performed at their best level.
- Many students actively participated in college level cultural and other programs.
- Two teachers have nominated at Board of Study of the S.G.B.A. University Amravati.
- Two teachers have been nominated at University Faculty for syllabus composing.
- Five teachers have been nominated for Ph.D. Supervisors during the last five years.

Best Practice No. :-2

1. Title of the Practice : “Blood Donation Camp”	
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1. Objectives of the Practice	
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- 1. To inform the students of Importance of Blood Donation.**
- 2. To inspire the students & faculties to do blood donation.**
- 3. To imbibe the value of Social Responsibility.**
- 4. To make available donated blood to the Poor and Needy people at minimum cost.**

1. Context:	
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Institution's mission is "To Impart Value based and time oriented education to the aspirants by providing, nurturing and maintaining them according to the present era And Enable them competent, ethical, self-dependent and socially responsible for the nation by creating social, cultural and academic excellence environment for their overall development". According to this Mission of the institution, it is necessary effort to do something for our society and make the students socially responsible by realizing then the importance of the blood donation and motivate them for donating their blood at organized blood donation camp in the college premises with collaboration of the blood banks. The donated blood is given to the poor people of the society at very low nominal cost by the blood banks. Our college has pride to sustain the practice since last two decades. Up to date hundreds of students and most of the teachers have been

donating blood. Our college provides the all necessary facilities and hospital environment in our college premises. The blood bank brings all surgical equipments and installed in the college rooms.

4.The Practice

This practice is being implemented to encourage to the Students as well as Staff of the college to donate their blood for the poor people since last two decades. Department of N.S.S., N.C.C. Cultural & Alumni have been organized blood donation camp every year on date 12th January on the occasion of Yuavak Din as Birth Anniversary of Swami Vivekananda. At the outset a program is organized to worship of the photo of the Shri Swami Vivekanand, after that Principal Dr. G. N. Parihar light over the biography of Shree Swami Vivkanand and also guides about the blood donation.

The blood donation camp has organized with collaboration of following blood banks.

1. Kantabai dale Washim

2. Shri swami Samarth blood bank jalna

3. Vaichal Blood Bank Akola

Initially the doctor team interact with the students and explain the all rules of blood donation just as weight of students, age of students etc, after that all required information is filled in the form of blood donation. After completing all essential formalities the student allows to donate the blood. Many students voluntary and enthusiastically donate their blood for the poor society, Institute takes care, this donated blood by the students of the institution to be given to the poor people through the blood bank. The main object of the practice is to create the understanding of social responsibility among the students and realized them that they are the socially responsible for the nation.

5. Evidence of Success

Number of students and also teachers donated their blood at the event of the blood donation camp which is organized by the department of N.C.C.,N.S.S. and Sports on the occasion "Swami Vivekanand Birrh Anniversary on 12th January under the guidance of the principal of the college. Institution has a big satisfaction and great pride that they are doing something for our society by organizing such real human serving practice. Every student and staff is given Certificate for their blood donation.

Following are the result form conducting the Blood Donation Parctce.

1. Every year near about 80 students donated their blood.
2. Every year three or four teachers donated their blood.
3. Alumni visited the blood donation camp every year and also they donated their blood.
4. All donated blood had given to the poor and needy people by the blood bank.
5. By implementing this practice our college could imbibe the patriotism and social responsibly for the society.
6. All the students are aware about blood donation.
7. N.S.S. Volunteers, N.C.C. Cadets & also senior students have been participating enthusiastically in the work of the blood donation camp.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

M. E. S. Arts And Commerce College, Mehkar Dist: Buldana (Maharashtra) was established in 1961 under the Mehkar Education Society Mehkar is a profound educational movement offering K.G. To P.G. education since last 60 years to the rural students of Mehkar region. The college is Grant-in-aid College located in rural area of Buldhana district. The college is affiliated to S.G.B.A. Amravati (M.S), a state university. The college is recognized under the section 2 (F) and 12 (B) of UGC act. Besides the conventional Arts & Commerce (U.G. & P.G.) streams, Previously, the college has undertaken one assessment and accreditation cycles of NAAC and accredited with 'C ++' grade. The majority of the students admitted in this College come from the rural, economically backward and agriculture background for whom higher education is still out of reach. Apart from teaching, learning and research activities, the college is always keen to imbibe the co-curricular, social, environmental and cultural values among the students. The management of this institution always strives to create well-trained and socially conscious graduates by providing excellent infrastructure and the environment that promotes learning.

M.E.S. Arts and Commerce College, Mehkar aspires to become an institution known for :

1. First higher educational institution in Mehkar Taluka of Buldhana District of Maharashtra State.
2. Having the facility for rural students for higher Education in ARTS AND COMMERCE Stream

for U.G. and P.G. Courses.

3. Thousands of students have been shaped their career & process is continuous.

4. Regular Teaching Classes

5. Highly Qualified and Motivated Teaching staff.

6. Effective coordinating between teaching and research.

7. Providing quality education with a minimal fee structure as per S.G.B. Amaravati University.

8. Promoting academic, moral, Self Depending, Ethical, Physical And Cultural Holistic Development of Students.

9. Preparing students to competitive present era.

10. Adopted continuous Process for Academic and professional development of teachers and staff.

The College has been running as per following vision and mission of the college.

Vision

“To Become One of the Best Human Resource Development Institutions By Attaining Quality and Higher Education.”

Mission

“To Impart Value Based And Time Oriented And Quality Education To The Aspirants By Nurturing Maintaining Them According To The Present Era

And

To Make Them Competent, Ethical, Self-Dependent And Socially Responsible For The Nation

And

To Create Social, Cultural And Academic Excellence Environment For Their

Overall Development”

The performance of the institution in one area distinctive to its thrust:**Thrust: Adaptability of New Technology By The Teaching & Non-Teaching Staff of The College.**

Teaching and Non Teaching Staff of our college is highly expert in conducting ICT based academic activities as well as administrative work. Therefore our college is implementing these skills in teaching –Learning process of the college since last seven to eight years. This is our thrust area which makes us distinctive in performance of the institution.

1. Use of ICT in teaching-learning process:

All the teaching staff of our college has been creating interest among the students by using modern ICT tools in teaching and learning process. just as PPT, Google Classroom, Video lectures, Online teaching videos etc. All these practices are very much useful to our college to continue the online classes in Covid-19 period.

2. Organized National Level One Week Workshop on e-Content Development:

I.Q.A.C. of the College organized National Level One Week Workshop on E-Content Development in Teaching and Learning Process from dt.27/07/2020 to 01/08/2020 for giving training of ICT knowledge to the other faculties of the country. 210 faculties from all over India have participated & benefitted in this ICT Workshop. All online teaching learning tools have been taught in this workshop.

3. I.Q.A.C. organized various training programs for the teaching staff:

In the Covid-19 period, I.Q.A.C. of the college gave proper direction and training for how to conduct online teaching classes, online test etc. such professional training helped the faculties to conduct online classes by using Zoom Cloud Meeting, Google Meet etc.

4. Use of Social Media Platforms :

Our college used social media platforms just as Whatsapp, YouTube, Zoom Cloud Meeting App, Google Meet App, Google Classroom, College Website etc. to make ways to connect the students easily. Our faculties have made teaching videos and uploaded on self or college YouTube Channel by which all the students could learn easily in Covid-19. Our faculties have conducted all online classes successfully. Our college Website is the mirror of our work; we have uploaded all kind of information, reports, and notices for the students.

5. Conducted Online Examination :

Due to Covid-19 pandemic, S.G.B.A. University made compulsory to conduct online / offline examination

at college level. Our college is one of the colleges of affiliating university that had conducted successfully Summer 2020 & Winter 2020 examinations by using online tools. All these possible due to ICT efficient teaching faculties of the college.

6. Conducted online e-conferences:

Our College had successfully organized online e-Conferences by using online tools. Many participants have participated in those conferences from all over the country.

7. Conducted online National Level Quiz Competition for the students:

Department of Commerce and Department of Economics had organized national level online Quiz Competition in May 2020, for the students of the country. In this quiz 125 students had participated from all over the India.

8. Made ICT Teaching Videos :

Faculty of the college made ICT Teaching various videos for the faculties and students for empowering them in handling the ICT tools, just as, How to create Google Form, How to make online Quiz, How to use Zoom Cloud Meeting App, How to create and join to the Google Classroom, How to submit the Assignment to the Google Classroom etc.

9. Students organized online programs:

Our all ICT efforts made students trained that Students could organized self motivated college programs just like Gurupournima Program. This Gurupournima online Program was organized by the B.Com 2nd Year students, at their own level, It was the surprise to the all teaching staff of the college. Then we realized that this is the real output of our this **distinctive to its priority and thrust.**

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

So far as additional information about the college is concerned,

- **Vision, Mission & Objectives** of the College is the **path of right direction** for overall development of the college.
- All teachers are motivated as **“Education for Life & Life for making responsible Citizen for the Nation.”**
- All college activities and functions are run as per **plan of action**
- **Personal attention** is given by the Principal as well as management in the execution of each and every activity which is followed by the staff.
- **Feedback of stakeholders**, its analysis & necessary actions are taken.
- Teachers individual **teaching plan, Syllabus completion reports, Academic Diaries** are the integral part of teaching and learning process of the college.
- To execute the **Curricular, extracurricular activities** for overall development of the students by including them in college activities.
- **“Yes...I Can”** is organized to **inspire** new students by the performance of the senior students.
- Motivate faculties to their **research work**, and their **professional development**.
- Timely redressed the students' grievances.
- **Provided all kind of needful infrastructures** for smoothly conducting teaching and learning process.
- **Quality initiatives are taken**
- The college has been imbuing the spirit of **national integration, Social responsibility and patriotism** among the young minds of the students through the medium of value-based.
- Best practices are executed for fulfilling the vision & mission of the college Every year just as **“Ye.....I Can”** motivational ceremony, **Blood donation camp, Anand Mela, Industrial Tours, Educational Tours, Environmental tour** are organized.

Concluding Remarks :

- M.E.S. Arts and Commerce College Mehkar is strongly committed to the implementing the vision and mission of the college which serving to the people since more than sixty years by imparting the education to the rural and farmers & down-trodden students in the region through its multi-faculty UG and PG programs. The college is taking awareness in the neighborhood community by undertaking the various healthy practices, social and environmental awareness programs and gender equity initiatives. The college is motivating to the students by organizing various Skills Development programs, competitive guidance programs for the students which will make them employable and self-dependent. Our college is also committed to build the youths for nation development that's why we have been believing in **“Education for Life & Life for Making Responsible Citizens for the Nation”** Last but not least the **seven values** viz. **Patriotism, Equality, Nationality, Honesty, Transparency, adherence to rules and cleanliness** these all are a part our work culture. Definitely also in future our college journey will be constantly continued for the overall development of the all stakeholders of the college.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.1.2	Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats) 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>383</td><td>403</td><td>495</td><td>537</td><td>604</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>820</td><td>820</td><td>820</td><td>820</td><td>820</td></tr></table> Remark : DVV has made the changes as per shared report of actual students admitted from the reserved categories bY HEI.	2020-21	2019-20	2018-19	2017-18	2016-17	383	403	495	537	604	2020-21	2019-20	2018-19	2017-18	2016-17	820	820	820	820	820
2020-21	2019-20	2018-19	2017-18	2016-17																	
383	403	495	537	604																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
820	820	820	820	820																	
2.4.3	Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years) 2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 11 Answer after DVV Verification: 176 Remark : DVV has made the changes as per shared report by HEI.																				
3.2.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years 3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>01</td><td>04</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>03</td><td>0</td><td>0</td><td>0</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	01	04	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	03	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
01	04	0	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	03	0	0	0																	

Remark : DVV has considered only workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9	19	03	09	03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6	06	02	04	01

Remark : DVV has considered only books and chapters with ISBNs.

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 411

Answer after DVV Verification: 20

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
220	295	369	375	438

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
125	196	269	245	321

Remark : DVV has made the changes as Events cannot be split in to activities.

7.1.4	Water conservation facilities available in the Institution: 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has made the changes as per shared report bY HEI.
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2.Extended Profile Deviations

2. Extended Form Deviations					
ID	Extended Questions				
1.3	Number of outgoing / final year students year-wise during last five years				
Answer before DVV Verification:					
2020-21	2019-20	2018-19	2017-18	2016-17	
59	46	118	77	82	
Answer After DVV Verification:					
2020-21	2019-20	2018-19	2017-18	2016-17	
131	84	138	104	113	