



M.E.S. ARTS & COMMERCE COLLEGE

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The Significant Contribution of the I.Q.A.C. for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) is established on 10th July 2013 with Vision and Mission for developing the quality culture in the functions of the college. IQAC is one of the major policy making and implementing Cell in our college. It has been striving hard for upgrading best practices for creating quality in teaching and learning process, upgrading the college infrastructure and all support facilities. It assesses and suggests the parameters of quality education.

The IQAC mainly focuses on:

- Work as the Vision and Mission of the college.
- Suggesting the quality policies.
- Documentation
- Continuous improvement evaluation

Aims and Objectives:

1. To adopt and implement all needful and best practices for making college as “College with Potential for Excellence.”
2. To develop a mechanism for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
3. To develop a system to monitor, direct and supervise the various departments, College Committees Cells in the institution.
4. To create a student-centric teaching-learning environment.
5. To do analysis of work of various internal College committees and promote a quality work culture in the institution.
6. Motivating for Interdisciplinary and collaborative research work.

Following are the Some contribution of the IQAC

1. USE AND ENRICHMENT OF ICT INFRASTRUCTURE:

- IQAC of the college always encouraged teachers to utilize ICT tools in classroom teaching practices.
- IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments.
- The IQAC has advised the administration to develop ICT infrastructure.
- IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e.
- IQAC provided all detailed guidelines about developing and using the Google Classroom, online classes, teaching Videos.
- The feedback system is used to take the review of reliability and uses of ICT facilities in teaching and learning of the college.

2. FEEDBACK SYSTEM:

Feedback is also collected from students, Teachers, Parents and Alumni. The collected feedbacks are scrutinized; data analyzed and utilized for quality enhancement and improvement in various aspects such as curriculum enrichment, college infrastructural facilities etc., which is beneficial for creating quality.

3. IMPLEMENTATION OF GREEN PRACTICES IN THE CAMPUS:

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities etc. Green Audit, Environment Audit and also Energy Audit have been implemented for last five years. N.S.S., N.C.C. and Alumni Departments organized various programs every year just as : Tree Plantation and caring , Plastic Eradication, Clean and Beautiful Campus. Due to these all practices, college campus becomes eco-friendly, pollution free and Social awareness is developed among the students.

4. PREPARATION OF ACADEMIC CALENDAR:

- The IQAC prepare College Academic Calendar every year by considering the University Academic Calendar.

5. FORMATION OF COLLEGE COMMITTEES:

- The IQAC prepare College Committees every year.

6. PERIODICALLY MEETINGS OF IQAC & ACTION TAKEN :

- The IQAC organized periodically meetings for quality improvement in the overall work of the college.
- Necessary actions have been taken.
- Action Taken Report are prepared

7. TIMELY SUBMISSION ANNUAL QUALITY ASSURANCE REPORTS (AQARs)

- The IQAC has been preparing and timely submitting the AQARs of the college as per direction of the NAAC.
- The IQAC has submitted AQARs for the seven years. (2013-14 To 2019-20)

8. INSPIRING FOR RESEARCH WORK :

- The IQAC plays an important role for improving the quality view about research amongst the staff.
- The IQAC always inspires for the participations and paper presentations in national and international Conferences and Seminars to the faculties of the college.
- The IQAC motivates the faculties to publish research articles in UGC Care listed Journals as well as reputed national and international journals.

- The IQAC encourages the faculties to undertake Major and Minor Research Projects. Presently, there is no provision of funds for research and development. The necessary budget allocated by funding agencies like UGC and University is provided and utilized as per norms of concerned agencies. In this way, the IQAC channelizes the research culture in the College.

9. PREPARATION OF SELF STUDY REPORT(SSR):

- The IQAC is continuously making strategic plan and striving hard to prepare Self Study Report for facing 2nd Cycle of the NAAC.

10. IMPLEMENTING DOCUMENTATION PROCESS :

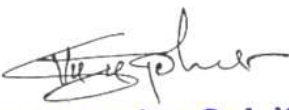
- The IQAC has been directing about implementation of the documentation process.
- IQAC organized meetings with Heads/ Conveners of the college departments for clearing their doubts and queries in this regards.

11. Mentor Mentee Practices :

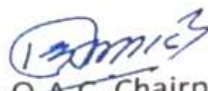
- IQAC implemented Mentor Mentee practices for giving persona attention to each student of the college.
- Every year students (Mentee) have been allotted to each Mentor (Teacher).

12. SLOW LEARNERS AND ADVANCED LEARNERS PRACTICES :

- The IQAC suggested and implemented the Practice for Slow and Advance Learners.
- Every teacher selected slow learners and advanced learners for their subject every year.
- Teachers organized extra classes for slow learners and advanced learners.
- Teachers guided to the slow learners and advanced learners.


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